

Business/Non-Instructional Operations

Payment for Goods and Services

The Superintendent shall approve all invoices for payment prior to designated Board of Education representatives signing the checks.

Checks will be signed by the Chairman of the Board and the Superintendent. In the absence of either the Board Chairman or the Superintendent, Vice Chair of the Board of Education may sign checks.

Payment of properly approved invoices shall be made at least monthly.

Legal Reference: Connecticut General Statutes

10-248 Payment of school expenses.

Policy adopted: May 13, 2009
Policy revised: April 8, 2026

ANDOVER PUBLIC SCHOOLS
Andover, Connecticut