

**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT  
Board of Education  
Meeting Wednesday, January 14, 2026  
7:00 pm  
Virtual Meeting/School Library**

**Members Present:** Caitlin Greenhouse (Chairperson), Gerard Cremè, Brianne Lanzieri, Shannon Louden, Marcie Miner, Sharon St. Rock

**Members Absent:**

**Administration:** Valerie Bruneau, Superintendent  
Taylor Parker, Principal (virtual)  
Jodiann Tenney, Finance

**Others:** Jeff Maguire, First Selectman, Anne Cremé, Jesse Person, Doris Maldonado (virtual), Liz Lokiec (virtual), Scott Person (virtual), Carol Lee (virtual), Jennie Morrell (virtual), Alicia Lee (virtual), Robert England (virtual), Joanne Hebert (virtual), Ron Langlois (virtual), Louise Goodwin (virtual), Amber Pritchard (virtual), Kimberly Person (virtual), Jeff Murray (virtual), Melissa and Eric Loteckza, Vince Costanzo, Alex Zapis

**1. Call to Order, Pledge of Allegiance, Opening Statement**

The meeting was called to order at 7:00 p.m. by Chairperson Greenhouse followed by the Pledge of Allegiance.

**2. Comments from the Public**

D. Maldonado spoke about concern of 119k (1 in 5) at risk of or disconnected from the school community. Highlighted the importance of programs at AES and in the community, specifically Jr. Achievement program coming to AES in March.

**3. Communications**

Chairperson Greenhouse noted several communications were received which will be addressed later in the meeting.

**4. Student/Other Celebrations**

Principal Parker reported that AES was selected for a Connecticut Sun Academy Clinic from the CT Sun Basketball Team. Thanked B. Lanzieri for nominating AES. They will come and run a gym class, AES will get 15 CT Sun basketballs and discounted tickets.

**5. Approval of Minutes**

Minutes from December 10, 2025, Regular Board of Education Meeting

**S. Louden made a motion to approve the minutes from the December 10, 2025 Regular Board of Education Meeting, seconded by G. Cremé, with changes as follows: Alicia Lee attended virtually and vote for approval of Regular Minutes meeting should reflect the two abstentions for minutes in totals, which should read 4-0-2. No further discussion.**

**6-0-0 (PASSED)**

Minutes from the Bathroom Committee Meeting tabled for input from M. Miner to make the minutes complete, and will review next month.

**6. Opportunity to Add or Delete Agenda Items**

**C. Greenhouse made a motion to delete Agenda Item 9.F. Bathroom Project Update, pending additional information from more contractors, seconded by S. Louden. Discussion. M. Miner abstained.**

**5-0-1 (PASSED)**

**C. Greenhouse made a motion to move Agenda Item 13 Upcoming Meetings to between items 10 and 11 to adapt for Executive Session, seconded by S. Louden. No discussion.**

**6-0-0 (PASSED)**

- 7. Brief presentation – Vince Costanzo and Alex Zapris from Resource Energy & Lighting**  
Vince & Alex presented the results of the completed energy audit. Shared information on the Micro-Municipality Incentive from Eversource. Reviewed the proposed work, costs and savings, and next steps needed. Answered questions from BOE members.

**8. Reports**

**A. Chairperson’s Oral Report** – No oral report, all items will be addressed under Other Agenda Items.

**B. Superintendent’s Report** – Supt. Bruneau noted still working on After School Grant, things are going well. Budget and other items will be addressed in Other Agenda Items. Took time to review recent inaccurate information that has been spread at different Town meetings. At BOS meeting on Monday, discussion of Statutes that the school is not following, Supt. Bruneau reviewed Municipality Statute 7 which does not apply to schools. School Statutes begin with Statute 10. Sent to BOE members a copy of enrollment report, which was shared with the public last year during budget season. Clarified class sizes and provided history of class sizes, which have been the largest over the last six years, and another class will need to be added this coming year. Reviewed total enrollment and budget costs for the past ten years. Nine of the current preschool children are out of town children, but next year there will only be four slots for out-of-town preschool students. Reviewed per pupil expenditures. Provided

copies of the Town Charter for BOE members to review it and understand the requirements within the Charter. Supt. Bruneau reviewed certain sections of the Town Charter to clarify rules and responsibilities pertaining to the BOE.

- C. Principal's Report** – Principal Parker reviewed enrollment, with 2 new Andover preschool students starting next month. Recently opened the Kindergarten registration process. Reviewed professional development. Yesterday hosted Regional Professional Learning Community with Hebron, Marlborough, and RHAM, had 22 teachers (7 from Andover), to discuss and collaborate on planning learning experiences and connecting across districts. On Friday will be hosting continuing education for PreK for early childhood educators from around the region. Three staff will be attending training on restorative practices. EastConn had a Dine & Learn Atomic Math PD tonight and two teachers went to this program about inquiry in the classroom. Working on climate and safety as well as Math in additional spring PD days.
- D. Financial Report** – J. Tenney reported on the financial reports as presented and answered questions from BOE members. There is an outstanding invoice from Fuss & O'Neill for the Hazmat Report, approval needed to pay this invoice of \$8,100.00, recommends paying out of the 2% non-lapsing fund through the Town.

**S. Louden made a motion to make payment of \$8,100.00 to Fuss & O'Neill from the 2% non-lapsing fund, seconded by G. Cremé. Discussion.**

**6-0-0 (PASSED)**

**E. Liaison Reports**

**LGP** – Principal Parker indicated no report at this time. Group will be meeting 5-6 times per year.

**PTA** – B. Lanzieri noted PTA meeting cancelled due to bathroom project meeting, Wolf Pack game on February 7, and visit from Sonar on January 20.

**CIP** – S. Louden reported there will not be a CIP Meeting this month as there is no business to consider.

**9. Items for Discussion & Actions**

**A. Item: Corrective Action Plan**

**Action: Discussion and Possible Action**

Supt. Bruneau noted that the Corrective Action Plan is completed and is ready to submit tomorrow. The Town submits to OPM and Supt. Bruneau will submit to Connecticut State Department of Education.

**B. Item: 2026-2027 AES School Calendar**

**Action: Discussion and Possible Action**

S. Louden reported three typos on the school calendar, Principal Parker noted the recommended changes have been made. Principal Parker reported that the calendar is aligned with RHAM to accommodate families with children in both districts.

**S. Louden made a motion to approve the 2026-2027 AES School Calendar as presented, with recommended changes, seconded by G. Cremé. No further discussion.**

**6-0-0 (PASSED)**

**C. Item: 2026-2027 AES Budget**

**Action: Discussion and Possible Action**

Supt. Bruneau reviewed several sections of the upcoming budget and explained costs and increases. Medical premiums through the Consortium are going up 15%. Will need to add another 6<sup>th</sup> grade classroom. Reminder that last year's budget was underfunded 3.5% which will come from the 2% non-lapsing fund. Expenditures will be a challenge to cut, may need look into other revenue streams to help balance budget. Discussed revenue options and how to align budget. Planned a Special Budget Meeting for the BOE on Monday, January 26 at 7:00 p.m., then changes will be made so the BOE can vote on Proposed Budget at February 11, 2026 Regular Meeting.

**D. Item: Energy Update/Next Steps**

**Action: Discussion and Possible Action**

Chairperson Greenhouse opened floor for discussion about the presentation from earlier. BOE members indicated they needed some time to review and digest the information. Tabled to next month.

**E. Item: 9000s Policies**

**Action: Discussion and Possible Action**

S. Louden reviewed the policies and separated them into three groups, including those that were acceptable as written or needed minor changes, those that need substantive changes from the BOE, and those that require significant modification based on CAFE review. Went through the policies that are acceptable or have minor changes including 9000, 9010, 9012, 9020, 9030, 9040, 9121, 9122, 9131, 9132, 9212, 9230, 9250, 9260, 9270, 9271, 9300, 9325.1, 9325.3, 9350, and 9420. Discussion on policies. Red line versions will be sent to BOE members to be reviewed prior to next month's meeting. These will be voted on next month.

**F. Item: Bathroom Project Update**

**Action: Discussion and Possible Action**

\*\*\*This item deleted in vote under Agenda Item 4 above, will be addressed when more information is received.\*\*\*

**10. Comments from the Public on Agenda Items.**

**R. England** – Asked to be made aware of when special meeting for bathroom project will be to keep BOF looped in.

**J. Hebert** – Disappointed that bathroom project wasn't discussed. Understands the reasoning but wants the project to go through in the proper fashion. As previous BOF member, was happy to see Fuss & O'Neill on the project; with current pivot, would be in favor of competitive bids.

**11. Upcoming Meetings**

- Special Budget Meeting – Monday, January 26, 2026 at 7:00 p.m., Hybrid
- Regular BOE Meeting – February 11, 2026, 7:00 p.m.
- Items for Next Meeting – M. Miner to update minutes from previous Bathroom Committee meeting, Shannon will work on 9000s policies and get them to BOE members.

**12. Executive Session for the Purpose of Student Matter Regarding Residency Policy**

**S. Louden made a motion to move into Executive Session for the purpose of discussion of a student matter regarding residency policy, seconded by C. Greenhouse. No discussion.**

**6-0-0 (PASSED)**

Entered Executive Session at 9:48 p.m.

Exited Executive Session at 10:53 p.m.

**C. Greenhouse made a motion that the BOE approves and adopts the MOU as agreed upon in Executive Session with terms and conditions established, and that the Superintendent will generate the MOU and it will be signed, seconded by S. Louden. No discussion.**

**6-0-0 (PASSED)**

**13. Other Action Items – None.**

**14. Adjournment**

**S. Louden made a motion to adjourn the meeting at 10:15 p.m., seconded by G. Cremé. No discussion.**

**6-0-0 (PASSED)**

Respectfully submitted,

Dawn M. Longley, Clerk

**Grants/Tuition/Expenses FY26  
as of 01/07/2026**

Account Id	Description		25/26	25/26	25/26	
<b>PREK REVENUE YTD:</b>		<b>FY25 C/O</b>	<b>Anticipated FY26</b>	<b>Actual Cash Rec'd</b>	<b>Checks to be deposited</b>	<b>Total Cash Received</b>
009-250-0909-0000	PreK Tuition Revenue (NG)		\$ 155,566.00	57,418.00		
009-250-0909-0119	PreK Early Start Tuition		\$ 60,480.00	25,318.45		
009-250-0909-0219	PreK Smart Start Tuition		\$ 31,940.00	14,534.46		
	<b>PREK REVENUE TOTAL YTD</b>	<b>4,129.00</b>	<b>\$ 247,986.00</b>	<b>97,270.91</b>		<b>101,399.91</b> \$ 2,788.23
<b>PREK TUITION EXPENSES: (Local Tuition)</b>			<b>Expenses:</b>	<b>Encumbered</b>	<b>Total Expenses FY26</b>	
009-101-0909-0000	PreK Certified		\$ 55,924.18	\$ -	\$ 55,924.18	2 Teachers
009-102-0909-0000	PreK Non-Cert Salaries		\$ 36,474.95	\$ -	\$ 36,474.95	3 Paras
009-106-0909-0000	PreK Subs		\$ 3,780.00	\$ -	\$ 3,780.00	
009-610-0909-0000	PreK supplies		\$ 2,432.55	\$ -	\$ 2,432.55	
	<b>PREK TUITION TOTAL:</b>		<b>98,611.68</b>	<b>0.00</b>	<b>\$ 98,611.68</b>	
<b>EARLY START (Early Start) PREK 2026:</b>			<b>Anti Budget FY26</b>	<b>25/26 Expended</b>	<b>25/26 Encumb</b>	<b>24/25 Balance</b>
009-101-0965-1001	Prek Early Start Salaries		66,000.00	54,513.67		11,486.33 Teacher & Para
	<b>PreK Early Start Competitive Total</b>		<b>66,000.00</b>	<b>54,513.67</b>	<b>0.00</b>	<b>11,486.33</b>
<b>SMART START PREK 2026:</b>						
009-101-0976-1001	PreK Smart Start Ops - Inst Salary		65,000.00	27,128.53		37,871.47 Teacher
	<b>Smart Start Total</b>		<b>65,000.00</b>	<b>27,128.53</b>	<b>0.00</b>	<b>37,871.47</b>
<b>Total Anticipated 2025-2026 Revenue:</b>						
\$247,986.00 (Local Tuition)						
\$123,000.00 (Early Start Grant)						
\$65,000.00 (Smart Start Grant)						
For a total of \$435,986.00						
Less 399,951.00 (Total anticipated salary expense for eight (8) staff						
\$36,035 for supplies/classroom expenditures						