ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT
Board of Education Meeting
Wednesday, April 8, 2026
7:00 pm
Virtual Meeting/School Library

Members Present:	Caitlin Greenhouse (Chairperson), Gerard Cremé, Brianne Lanzieri, Alicia Lee, Shannon Louden, Marcie Miner (virtual), Sharon St. Rock
Administration:	Valerie Bruneau, Superintendent Taylor Parker, Principal Jodiann Tenney, Finance
Others:	In-Person: Anne Cremé, Kirstina Frazier; Virtual Attendees: Jennie Morrell, Amber Pritchard, Kathy Hartnett, Jen McGoldrick, Melissa Loteczka, Carrie Gilbert, Amanda Beloin

1. **Call to Order/Pledge of Allegiance/Opening Statement**
   The meeting was called to order at 7:00 p.m. by Chairperson Greenhouse, followed by the Pledge of Allegiance. Chairperson Greenhouse reminded everyone that tomorrow night (4/9) was the Town budget meeting and encouraged everyone to attend.

2. **Comments from the Public** – None.

3. **Communications**
   Chairperson Greenhouse noted we received a letter from a community member and parent in support of the budget and the school; she believes the letter was sent to the Board of Finance and Board of Selectmen as well.

4. **Student/Other Celebrations**
   Superintendent Bruneau celebrated an article that appeared in NAEYC's Spring 2026 magazine, "Building Bridges Toward Success", co-written by Dr. Lori Blake (resident and former AES parent), Jennie Morrell (Early Childhood Specialist), and Leslie Barone (Preschool Teacher). Mrs. Morrell shared about the work that went into the article and the work that preschool and kindergarten did together to prepare students for kindergarten.

   Principal Parker celebrated JA Day on March 25th (non-profit organization visits schools to support students' financial literacy). Mrs. Maldonado wrote an article about the day in the RiverEast. Shoutout to Mrs. Frazier and Mr. Mendoza for all their work on this event.

5. **Approval of Minutes**
   Superintendent Bruneau made note that if anyone would like to be the Board Clerk, the position is still open and anyone interested can reach out to the school.

   Minutes from March 11, 2026 Regular Board of Education Meeting

S. Louden made a motion to approve the minutes from the March 11, 2026, Regular Board of Education Meeting seconded by S. St. Rock No discussion.

7-0-0 (PASSED)

Minutes from April 6, 2026 Special Board of Education Meeting

S. Louden made a motion to approve the minutes from the April 6, 2026 Special Meeting seconded by G. Cremé. No discussion.

7-0-0 (PASSED)

6. **Opportunity to Add or Delete Agenda Items**
Chairperson Greenhouse brought up a question about the policy series that is being worked on and what the status is. S. Louden is working with D. Kane and Superintendent Bruneau and will plan to have it ready for next month's meeting.

C. Greenhouse made a motion to add to 7.D. Possible Action on Transfer of Money, seconded by S. Louden. No discussion.

7-0-0 (PASSED)

7. **Reports**

A. **Chairperson's Oral Report** – Hopes everyone has been able to keep up to date with everything going on with the budget, from Board of Finance meetings to RHAM updates to budget; Town budget meeting is tomorrow night and the Board of Education will not be doing their presentation prior to the meeting.

B. **Superintendent's Report** – Supt. Bruneau reported that there is no new information on grants, DRIP grant will be transferred over to take care of maintenance and repairs, still waiting for SEED money (~$4300) from the Town, Jodi following up on that with Lisa from the Town, the afterschool grant will end at the end of this school year but we have qualified again for next year, person from the grant will be visiting tomorrow, Thursday, April 9th, thanks to Mrs. Frazier for her work on this, the babysitting course will take place as a part of the afterschool program.
Budget- Discussion about new information given to us by Hebron, our budget is only for 35 School Road-operation and capital budget together, enrollment report shared and discussion of the need for an additional 6th grade class, preschool enrollment was discussed (historically their enrollment has been roughly 21% of the school, we are now at 25%), Per Pupil Expenditures (PPE) continue to go down for AES, we are currently the lowest in the DRG and that will affect results on the school side, drivers for increase are special education, insurance increases, enrollment, contractual increases, transportation, and loss of grants. Chairperson Greenhouse clarified that even if we didn't have Pre-K, we'd be required to provide SPED services for those students. Supt. Bruneau clarified information about the budget, answered questions.
Facilities- RLE Eversource program moving forward. Solar has a few final things to finish to get it up and running.

C. **Principal's Report** – Principal Parker shared updated calendar plans, the last day will be Wednesday, June 17th.
Profess. Dev.- Barb Golub, reading consultant, came in to discuss UFLI (phonics program) and Tier 1 instruction; Friday PD will also happen this week.
SBAC testing will start up after April break, 3rd grade will begin earlier to give them shorter testing sessions, most students test approximately 2 hours total, with the exception of 5th grade who has additional testing in science, DIBELS testing will be done in K-6 at the end of the year. 6th Grade Step up will be 6/12 at 10:00 a.m.; Field Day will be June 5th.

D. **Financial Report** – Jodiann reviewed and reported on the financial reports as presented, she is encumbering money to cover expected expenses. The projected deficit is $97,500. Board members asked questions regarding the encumbrance, discussion occurred regarding the need to do this to cover all expenses.

Chairperson Greenhouse made a motion to move $97,500 from the 2% non-lapsing account, authorizing the transfer to the 25-26 operating budget, allocation of specific line items will be made by the superintendent and finance director pursuant to Board Policy and state statutes policy 10-248a, seconded by S. Louden. No discussion.

7-0-0 (PASSED)

E. **Liaison Reports**
CIP – S. Louden met and approved recommendation for air tanks for fire department (approximately $65,000); Board of Finance does not expect to have a lot of capital needs over the next few years.
PTA – B. Lanzieri reported new officers were elected: Beata Gadomski-president, Jaime Tilden-Bailey-secretary, Katie Marino-treasurer, Ashley Fern-membership secretary, Kyleen Mike-secretary
LGP – Principal Parker noted subcommittee created to conduct a needs assessment; surveys will be sent to families to assess needs of families with children 0-5 years old.

8. **Items for Discussion & Actions**

A. **Item: 2026-2027 AES Budget**
Action: Determination of Bathroom Project RFP
Chairperson Greenhouse shared that 10 people came for the walk-through with 5 bids submitted, bids submitted were lower than prior bids submitted due to current needs of companies and government situation. Discussion regarding whether the Board could consider using Fuss & O'Neill to consult on the project if the Board is not able to take it on. Chairperson Greenhouse shared that Erik Sanderson, Bill Desrosiers and Jeff Murray were going to look over the information and were willing to share feedback. M. Miner asked if bids discussed the problem that existed, discussion followed and confirmed they did. Discussion regarding the different companies-Richards Corporation, Secondino and Sons, and Sarazin Contractors, and the differences in their bids; calendar was discussed and how tight the timeline is; members of the Board expressed concern making a decision tonight without input

from the committee members from the Town.

S. Louden made a motion to accept the Richards Corporation bid, seconded by G. Cremé. Chairperson Greenhouse shared she would like to hear other opinions before making a decision. Erik Sanderson's letter did recommend Richards Corporation. Some members were not comfortable making the decision at this time. S. Louden withdrew this motion.

S. Louden made a motion to move forward with the two finalists, Richards Corporation or Secondino and Sons, seconded by C. Greenhouse. No discussion.

6-0-1 (PASSED) M. Miner abstained

S. Louden made a motion to hold a meeting on Tuesday, April 14th at 4:00 p.m. via Zoom for final vote and discussion, seconded by G. Cremé. No discussion.

7-0-0 (PASSED)

B. **Item: Updated BOE Policy 3326**
Action: Discussion and Possible Action
Second Reading: This policy changes the wording from the second backup signer being the First Selectmen to Vice Chair of the Board of Education.

S. Louden made a motion to approve policy 3326 as presented at last month's meeting, seconded by G. Cremé. No discussion.

7-0-0 (PASSED)

9. **Comments from the Public on Agenda Items** – None.

10. **Other Action Items** – None.

11. **Upcoming Meetings**
- Town Budget Meeting – April 9, 2026, 7:00 p.m.
- Regular BOE Meeting – May 13, 2026, 7:00 p.m.; BOE Social with teachers to share appreciation at 6:30 p.m.
- Items for Next Meeting – Additional 9000 Series BOE Policies

12. **Adjournment**

S. Louden made a motion to adjourn the meeting at 8:40 pm, seconded by S. St. Rock. No discussion.

7-0-0 (PASSED)

Respectfully submitted,

Jen McGoldrick, Board Clerk

Grants/Tuition/Expenses FY26
as of 03/31/2026

Account Id	Description	FY25 C/O	Anticipated FY26		25/26 Actual Cash Rec'd	25/26 Checks to be deposited	25/26 Total Cash Received		
PREK REVENUE YTD:									
009-250-0909-0000	PreK Tuition Revenue (NG)		$ 155,566.00		110,496.00				
009-250-0909-0119	PreK Early Start Tuition		$ 60,480.00		42,206.90				
009-250-0909-0219	PreK Smart Start Tuition		$ 31,940.00		19,628.00				
	PREK REVENUE TOTAL YTD	4,129.00	$ 247,986.00		172,330.90		176,459.90	$ 27,199.99	
PREK TUITION EXPENSES: (Local Tuition)				Expenses	Encumbered		Total Expenses FY26		
009-101-0909-0000	PreK Certified			$ 80,901.08	$ 5,000.00		$ 85,901.08	2 Teachers	
009-102-0909-0000	PreK Non-Cert Salaries			$ 54,194.28	$ -		$ 54,194.28	3 Paras	
009-106-0909-0000	PreK Subs			$ 6,720.00	$ -		$ 6,720.00		
009-610-0909-0000	PreK supplies			$ 2,444.55	$ -		$ 2,444.55		
	PREK TUITION TOTAL:			144,259.91	5,000.00	$ -	$ 149,259.91		
EARLY START (Early Start) PREK 2026:			Anti Budget FY26	25/26 Expended	25/26 Encumb	24/25 Balance			
009-101-0965-1001	Prek Early Start Salaries		99,000.00	80,189.05		18,810.95	Teacher & Para		
	PreK Early Start Competitive Total		99,000.00	80,189.05	0.00	18,810.95			
SMART START PREK 2026:									
009-101-0976-1001	PreK Smart Start Ops - Inst Salary		65,000.00	39,459.68		25,540.32	Teacher		
	Smart Start Total		65,000.00	39,459.68	0.00	25,540.32			

Total **Anticipated** 2025-2026 Revenue:
$247,986.00 (Local Tuition)
$123,000.00 (Early Start Grant)
$65,000.00 (Smart Start Grant)
For a total of $435,986.00

Less 399,951.00 (Total anticipated salary expense for eight (8) staff
$36,035 for supplies/classroom expenditures