



# Andover School District

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**Valerie E. Bruneau**  
*Superintendent*

**John P. Briody**  
*Principal/Director of Curriculum*

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*Director of Special Education*

August 21, 2021

Dear Andover Families,

I hope this letter finds you and your family well and enjoying the last weeks of summer. We have been busy getting ready for the first day of school on September 1st, and I wanted to share some important information with you about our procedures.

**Pick-ups and Drop-Offs:** Parents will be able to drop off their students between 8:15 and 8:25 AM using either the upper or lower driveway depending on the student grade level. We have planned for 2 drop zones in the upper lot and 2 drop zones in the lower lot. Pick-ups will take place using the same drop zones between 3:05 and 3:15 PM. A detailed map is attached to this communication. Parents are expected to remain in the car (except for K and Pre-K parents) during the drop-off and pick-up times.

**Bus Transportation and Cleaning:** For students who will be riding the bus, we have three bus routes planned and we are in the process of assigning seats on the bus for all students. Students are required to wear a mask during the entire trip. The buses will deliver the students to school at 8:25 AM using the same drop zones as above. They will pick up students at 3:00 PM each afternoon and begin their runs. The bus routes and times will be posted and updated on Dattco's website at [dattcoschoolbus.com](http://dattcoschoolbus.com). Please call the office if you have any questions on the bus stops or times.

**Meet and Greets:** This year, our traditional Meet and Greets with teachers and families will return to the classrooms on Tuesday August 31 from 2-3 PM. We are asking families to visit each classroom by entering from the outside doors instead of traveling through the halls. Signs will be posted outside each classroom identifying the classroom teacher and we will be sending a map to families in advance. The PTA will be offering an ice cream treat to everyone in attendance. Be sure to stop by the PTA table located at the outside entrance to the cafeteria.

**Pre-K and Kindergarten Orientations:** Orientations for Kindergarten and Pre-K families are scheduled for Tuesday (Kindergarten) and Thursday (Pre-K) this week at 6 PM in the gymnasium. Our teachers will present slides that outline our curriculum, describe a typical day and then will be available to answer your questions. The teacher presentations will be posted on our website immediately following the orientation.

**School Visitation:** Families who are new to Andover, or any other family who would like to tour the building and see the classrooms, etc. before school, please call the office and schedule a

tour. I would be happy to take you and your family through the building during the week or August 23. You will not have an opportunity to meet with the teachers during this tour.

**Special Area Classes:** Special Area Classes such as Art, Music, PE, Technology, Library and Spanish will be held in the special area classrooms or outside this year. Special area classes are generally 45 minutes each. Grades 3-6 will have Spanish class twice per week for 30 minutes. We welcome Anna Glowacki to AES as our new Spanish teacher. We also welcome Julie Gourdet as our new Music teacher. We are very excited about our two newest additions to our staff!

**Lunch, Breakfast and Recess:** Lunch will take place in the cafeteria this year with the exception of Pre-K who will eat their lunch in the classroom. Grades K and 1 will eat lunch at 11:30; Grades 2 will eat at 12:00; and Grades 5&6 will eat at 12:30. Recess will take place either before or after lunch depending on the grade level. Breakfast and lunch is free for all students throughout the 2021-22 school year. Lunch menus will be posted monthly on our website.

**Temperature Checks:** We will continue our practice of checking the temperatures of all staff and students twice each day.

**Masks and PPE's:** All AES staff and students from Pre-K through grade 6 are required to wear masks throughout the day (while indoors) with the exception of when they are eating, drinking or taking a mask break. Each classroom has been equipped with a plexi-glass barrier for small group work and we have individual folding desk shields that will be used in many of our classrooms. Hand sanitizer and extra masks will be available to all students and staff as needed, but we expect each student to bring their own clean mask each day. Masks should be two-ply cloth or the surgical style masks for optimal protection. Masks will not be required when outdoors.

**Parent Forum:** We have scheduled a parent forum for Friday August 27 at 12:00 PM. Please join us if you have any questions, comments or concerns.

John Briody is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86829695738?pwd=T1pJalhHQINYZEV4cm1PdC9FRXY0QT09>

Meeting ID: 868 2969 5738

Passcode: 969204

One tap mobile

+13126266799,,86829695738#,,,,\*969204# US (Chicago)

+16465588656,,86829695738#,,,,\*969204# US (New York)

**School Messenger:** AES uses School Messenger to communicate with families via email, text and phone. If you are not receiving emails from the school, please contact the office and we will investigate. You can opt into receiving texts from School Messenger by texting Yes to 67587. School Messenger also has an app for your phone if you are interested.

I hope this letter is helpful to you as we all work together to provide a safe and supportive environment for our students, their families and our staff. If you have any questions, please contact me via phone or email. My cell number is 860-519-9736.

Take care,  
John Briody