



Andover School District

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July 24, 2020

Dear Andover Families and Staff,

One month ago, the Commissioner of Education, Miguel Cardona, and Governor Lamont asked each school district to prepare a plan for the reopening of schools in the fall and submit it to the State by July 24, 2020. At AES, we have been meeting and working with our Reopening Committee in order to prepare a comprehensive plan that offers our students, their families and our staff a safe and effective learning and teaching experience during this time of COVID-19. Over thirty members of our community participated on the Reopening Committee and represented all of our stakeholders. I am extremely proud of and grateful for their efforts. Our complete plan is being shared with you today through email and it will be posted on our website, but I wanted to use this letter to highlight a few of the most notable changes. You will also find two newly added features to our website entitled:

1. Fall Reopening FAQ, and
2. You can email your questions to aesreopening2020@andoverelementaryct.org.

Here are a few of the highlights:

- ❖ The first day of school for students will be September 8, 2020. It will be a full day of school.
- ❖ The week of August 31-September 4 will be for staff and family training related to our new procedures. Students and families will be offered the opportunity to visit the school to meet their teachers and receive training on our safety protocols.
- ❖ Parent drop-offs will be from 8:15 until 8:30 AM. Bus drop-offs will be from 8:30 until 8:40 AM.
- ❖ There will be three drop-off locations in the upper parking lot area and three drop-offs in the lower parking lot to allow students to travel directly to their classrooms without traveling with others through the halls. An aerial photo and specific location photos are attached.
- ❖ Student pick-ups will follow the same traffic pattern as the morning drop-offs and will begin at 2:45 PM and end at 3:00 PM. Bus pick-ups will be from 3:00 until 3:10 PM.
- ❖ Grades 3, 4, and 6 will each have a paraprofessional assigned to their class for instructional support.
- ❖ The instructional space for grade 6 (20 students) will be the library media center and lower computer lab where all students will fit comfortably with appropriate physical distancing.
- ❖ Grade 3 (19 students) will utilize room 201 as their main instructional space and will have access to room 202 for smaller groups. There is ample room in each classroom for appropriate physical distancing.
- ❖ Grade 4 will utilize room 227 as their main instructional space and will have access to room 225 for smaller groups. There is ample room in each classroom for appropriate physical distancing.
- ❖ All other homeroom classrooms will have 12 students or less based on current enrollment.
- ❖ Each classroom will be considered a cohort group.

- ❖ Each student will have their own school materials eliminating the need to share materials.
- ❖ Students and staff will be required to wear masks throughout the day, but will be given “mask breaks” and masks will not be required when eating, and when outside and physically distanced.
- ❖ Lunches and special area classes will take place in the classrooms or outside. Lunches (and breakfasts) will be delivered to the classrooms by food services personnel. Ordering ahead and paying online will be the preferred method, but we will work with all students and families.
- ❖ Specific bathroom procedures will be put into place to minimize the potential of cross-cohort interactions outside of the classroom environment.
- ❖ Families will be given the option of choosing Distance Learning for their children at any time. We will be asking all families to notify us of their preference by August 7, 2020.

There will be a parent forum using Zoom on Thursday July 30th at 7:00 PM to discuss the Reopening Plan. All families are welcome and encouraged to join in on the conversation. Here is the link:

Join Zoom Meeting

<https://us02web.zoom.us/j/89969403045?pwd=SUh4ZzZlCL01sUjl6YUtOVEJXUIhWQT09>

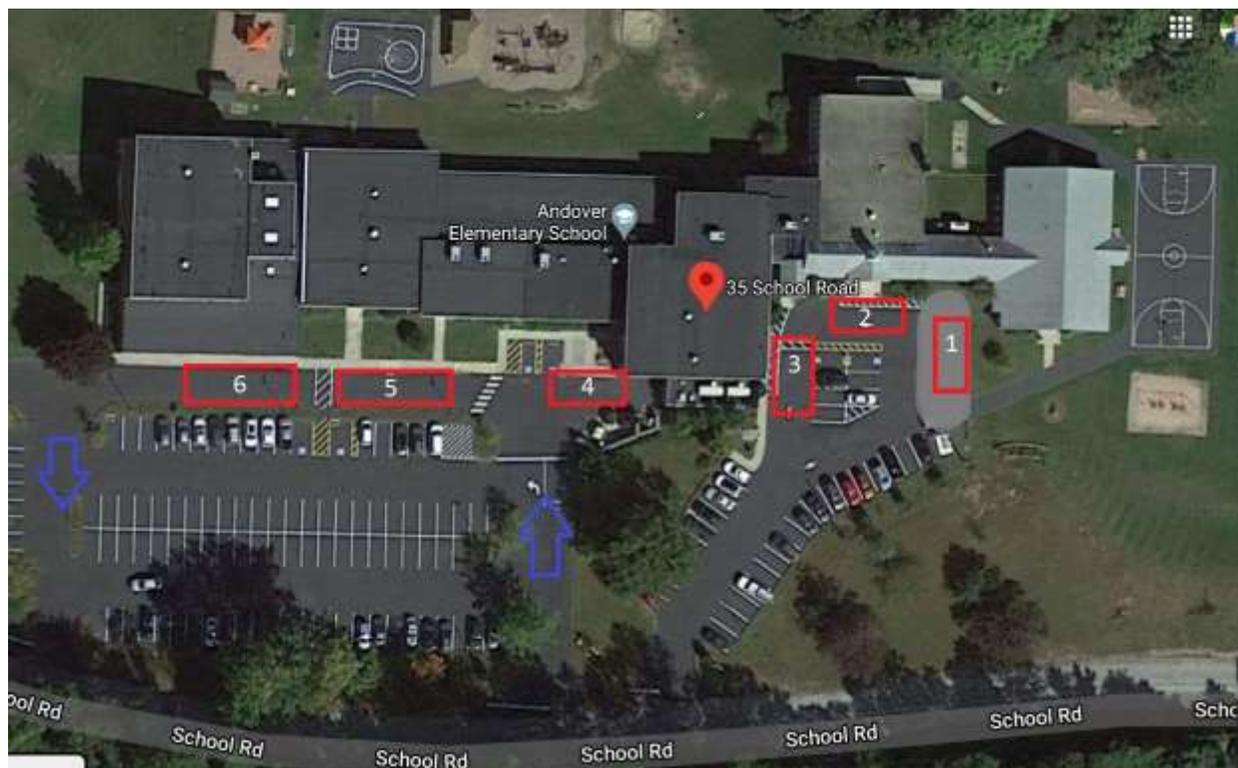
Meeting ID: 899 6940 3045 Passcode: 215812

We will continue to keep you updated and informed about our plans to reopen AES this fall. Thank you for your continued support. We look forward to seeing all of you again soon.

Sincerely,

John Briody

Andover Elementary School Drop-off and Pick-up Zones



1. Grade 4&5 Drop Zone 2. Grade 2 Drop Zone 3. Grade 3 Drop Zone



4. Grade 1 and KB Drops 5. Grade 6 Drop Zone 6. Pre-K and KG Drops