

**ANDOVER ELEMENTARY SCHOOL
ANDOVER, CT
Special Board of Education
Meeting Wednesday, July 17, 2024
7:00 pm
Virtual Meeting/School Library**

Members Present: Celeste Willard, Gerard Cremé, Caitlin Greenhouse, Brianne Lanzieri, Shannon Louden

Members Absent: Steven Fuss, Mike Beckwith

Administration: Valerie Bruneau, Superintendent
Terri Smith, Finance
Taylor Parker, Principal (Absent)

Others: Kimberly Person (Virtual), Joanne Hebert (Virtual)

1. Call to Order, Pledge of Allegiance

The special meeting was called to order at 7:03 p.m. by Chairperson Willard, followed by the Pledge of Allegiance.

2. Comments from the Public – None.

3. Communications – None.

4. Celebrations – None.

5. Approval of Minutes

S. Louden made a motion to approve the minutes from the June 12, 2024, Regular Board of Education Meeting, seconded by G. Cremé. Amended Page 3, Section F, Letter A: Motion to approve the Capital Policy had an abstention by Michael Beckwith; Amended Page 3, Section F, Letter B: Should state that the BOE will get additional quotes for the MEP, not the Town.

5-0-0 (PASSED)

6. Reports

A. Chairperson's Oral Report

C. Willard mentioned events to keep on calendars: Grand Opening of the Andover Community and Senior Center, August 10, 2024, at 4:00 p.m., CABE/CAPSS Convention, November 15-16 at the Mystic Marriott (early registrations are less expensive).

B. Superintendent's Report

Supt. Bruneau reported that it's been busy; grant funded camp happening; summer mental

health grant is also funding camp this summer and next; Scott is now Head Custodian, Anthony Martin hired to replace Scott, and Nick remains on the team; they are doing a fantastic job, all four preschool rooms are done and ready, preschool boot camp happening and many families will have made their way through; utilizing \$5,000 grant for para educator professional development for re-certifications and initial training;

Principal Parker almost finished with required reading curriculum plan for K-3 and has completed staff evaluations; still working on teacher evaluation committee for next year.

Working on air quality reports; these are mandatory reports and one of the mandates that is under the umbrella of a five-year intensive HVAC inspection and report; found a company that has done this for schools. Scott found an email asking if there was an AHERA (asbestos management plan); this needs to be done. Initial \$10,000 inspection then company follows up annually. Will email this to the Board. Will need this for the bathroom work.

Bathroom/plumbing/MEP update: with Aztec, there would have been an additional cost for architectural plans; Fuss & O'Neill (will send proposals) does school projects, compliance based, environmental, were a part of the roof project, asked good questions, on top of legislation, will do architectural plans – comprehensive plan up to demolition. B. Lanzieri recommended Action Air Systems, Inc. for another quote.

C. Principal's Report – None.

D. Financial Report

T. Smith reviewed the detailed financial report and explained surpluses and savings throughout the year due to grants and better planning. B. Lanzieri thanked for the report of transfers. Next season will add back a line item for Furniture.

E. Liaison Reports

B. Lanzieri: no longer part of the larger School Readiness.

S. Loudon: approached by the Library who is building a new bathroom.

7. Items for Discussion and Possible Action

A. Goal Development/Evaluations

Four (4) proposed goals will appear at the top of the Agenda for August and will be up for vote then.

A. MEP Update – See Supt. Report

B. June Town Meeting Summary Update

S. Loudon reported that they were receptive to the tri-board committee and new policy. Discussed MEP, reported why BOE decided to seek second opinion. C. Willard remarked about the importance of watching these meetings.

8. Comments from the Public on Agenda Items – None.

9. Upcoming Meetings

- Special Board Meeting – August 21, 2024: Update on Solar; Executive Session for Evaluation and Vote on Goals; Report on July Meetings; Vote on Plumbing Project and Building Inspections

10. Adjournment

S. Louden made a motion to adjourn the meeting at 8:17 p.m. and the motion was seconded by G. Cremé. No discussion.

5-0-0 (PASSED)

Respectfully submitted,

Dawn M. Longley, Clerk