

# Andover Board of Education ~ Regular Meeting Agenda

*We strive to create a safe educational environment that establishes a foundation for all students to become creative, moral, and compassionate people. We will provide the resources needed to support our educational practices with an understanding of our fiscal responsibilities to the community.*

## 2022-2023 BOE Goals

- ◆ Support the use of differentiated instruction to increase student achievement
- ◆ Collaborate with the community & staff to ensure the needs of the students are communicated and addressed
- ◆ Evaluate and optimize board processes & focus on continued professional development for board members, AES teachers and staff
- ◆ Maintain fiscal accountability and focus on optimization and long-term planning

**Date:** February 8, 2023

**Start Time:** 7:00 pm

**Location:** School Library for BOE/Virtual Meeting for Public

## Agenda Items

1. Call to Order/Pledge of Allegiance
2. Comments from the Public
3. Communications
4. Approval of Minutes
  - Regular Meeting of January 11, 2023
  - Budget Meeting of January 18, 2023
  - Budget Meeting of January 25, 2023
5. Opportunity to Add or Delete Agenda Items
6. Celebrations
7. Reports
  - A. Chairperson's Oral Report
  - B. Superintendent's Report
  - C. Principal's Report, Enrollment Report, Health Report
  - D. Financial Report
  - E. Items for Discussion & Actions
    1. Item: Board of Education Policies – Updated Policies (1000 Series, 1100's & 1200's)  
Action: No Action at This Time (First Reading)
    2. Item: AES 2023-2024 Budget Discussion  
Action: Vote to Approve the Superintendent's Proposed Budget for 2023-2024, As Presented
  - F. Liaison Reports
8. Comments from the Public on Agenda Items
9. Other Action Items
10. Upcoming Meetings
  - Regular Board Meeting – March 8, 2023
  - Items for Next Meeting
11. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/87220610398?pwd=amFaOXZVMmhVakVPamo0N0JvWWkF0QT09>

Meeting ID: 872 2061 0398

Passcode: 200920

One tap mobile, +16465588656,,87220610398# US (New York), +16469313860,,87220610398# US

**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT 06232  
Regular Board of Education Meeting  
Wednesday January 11, 2023  
Virtual Meeting/School Library**

**PRESENT:** Chairperson Gerard Cremé, Chris Bernard, Shannon Louden, Steven Fuss, Celeste Willard, Caitlin Greenhouse, Mike Beckwith

**ADMINISTRATION:** Valerie Bruneau, Superintendent  
Taylor Parker, Principal  
Terri Smith, Finance Manager

**OTHERS:** Jennie Morrell, Teacher; Kirstina Frazier, Teacher; Erin Boris; Kelly Haggerty; Adam Teff (Titan/Greenskies); Kimberly Person; Beata Gadowski; Anne Cremé

**1. Call to order/ Pledge of Allegiance**

The meeting was called to order at 7:01 p.m. followed by the Pledge of Allegiance.

**2. Comments from the Public** – None.

**3. Communications** – None.

**4. Approval of Minutes**

**S. Fuss made a motion to approve the minutes from the Board of Education Meeting of December 14, 2022, S. Louden seconded no changes.**

**7-0-0 (PASSED)**

**5. Opportunity to Add or Delete Agenda Items** – None.

**6. Celebrations** – None.

**7. Reports**

**A. Chairperson's Oral Report** – None.

**B. Superintendent's Report**

-Working on an After School Innovation grant, a two-year grant. This grant gives an opportunity to add things for the students that are not covered in the budget.

**C. Principal's Report**

**Around the School:**

-Spelling Bee will be held this month, culminating in a school bee on 1/31/2023.

-Invention Convention is in full swing with students in 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grades participating.

**Professional Development & Curriculum:**

-We were renewed for the grant through AQIS that provides monthly support as we go through the NAEYC accreditation process.

**Days to Remember:** January 16 – No School; January 26 – Winter Concert;  
January 31 – Spelling Bee.

**Enrollment:** 197

**D. Financial Report** – As presented.

**E. Items for Discussion and Actions**

1. Solar Contract – Discussion.

**S. Fuss made a motion, seconded by C. Greenhouse to vote to accept the Solar Contract, as presented.**

**7-0-0 (PASSED)**

2. Board of Education Policies – Updated Policies (7000 Series)

**S. Louden made a motion to accept Revisions/Review of 7000 Series Board of Education Policies, seconded by C. Willard.**

**7-0-0 (PASSED)**

3. Discussion of Attendance at January 23<sup>rd</sup> Planning & Zoning Zoom Meeting – Discussion of changes for the zoning of the area.

4. AES 2023-2024 Budget – Discussion of Initial State of Finances – Discussion of budget.

**F. Liaison Reports** – None.

**8. Comments from the Public**

J. Morrell: Thank you for applying for the grants.

Erin Boris: Appreciated that the BOE will speak to the attorney about re-zoning of the school.

Beata Gadomski: First time listening to the BOE, thank you.

**9. Executive Session**

**S. Louden made a motion at 8:55 p.m., seconded by C. Bernard to go into Executive Session for the purpose of Discussion of Attorney Recommendations/Action Regarding Legal Statute 10-220 Mandating Oversight of Property by the Board of Education.**

**7-0-0 (PASSED)**

**S. Louden made a motion to exit Executive Session at 9:43pm, seconded by G. Cremé to allow Chris Bernard to act on behalf of the whole Andover Board of Education, based on the recommendations of our attorney, Jessica Smith, regarding Andover's Planning and Zoning Commission meeting on January 23.**

**7-0-0 (PASSED)**

**10. Other Action Items** – G. Cremé reminded the BOE of the Budget Workshop on January 18<sup>th</sup>.

**11. Upcoming Meetings**

- ◆ Regular Board Meeting – February 8, 2023
- ◆ Items for Next Meeting

**12. Adjournment**

**S. Loudon made a motion to adjourn at 9:46 p.m., seconded by C. Greenhouse.**

**7-0-0 (PASSED)**

**Respectfully Submitted,  
Gretchen L. Stein  
Andover BOE Board Clerk**

**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT 06232  
Special Board of Education Budget Meeting  
Wednesday January 18, 2023  
Virtual Meeting 7:00 pm**

**PRESENT:** Chairperson Gerard Cremé, Chris Bernard, Shannon Louden, Steven Fuss, Celeste Willard, Caitlin Greenhouse, Mike Beckwith

**ADMINISTRATION:** Valerie Bruneau, Superintendent  
Taylor Parker, Principal  
Terri Smith, Finance Manager

**OTHERS:** Carrie Gilbert, Kirstina Frazier, Lisa Hopkins; Melissa Loteckza, Jennie Morrell

**Call to order**

The special meeting was called to order at 7:01pm.

Technical difficulties with ZOOM explained by Principal Parker. After 40 min will need to log back in.

Topic was posted and printed in the River east newspaper: Special education costs, Curriculum, and initiatives associated with instruction explained. PowerPoint attached.

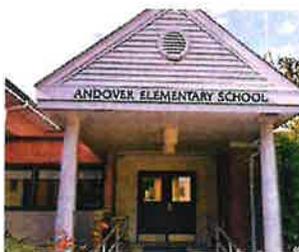
Meeting ended/adjourned at 8:08 pm

Next Meeting: January 25, 2023, at 7:00 pm **Topic: Salaries, Insurance, Facilities and Maintenance**

Respectfully Submitted,

Valerie Bruneau  
Superintendent

**Double-click on image to view PowerPoint.**



**BUDGET 2023-2024  
WORKSHOP  
JANUARY 18, 2023**



**ANDOVER ELEMENTARY SCHOOL  
ANDOVER, CT 06232  
Special Board of Education Budget Meeting  
Wednesday January 25, 2023  
Virtual Meeting 7:00 pm**

**PRESENT:** Chairperson Gerard Cremé, Chris Bernard, Shannon Louden, Steven Fuss, Celeste Willard, Mike Beckwith (C. Greenhouse absent)

**ADMINISTRATION:** Valerie Bruneau, Superintendent  
Taylor Parker, Principal  
Terri Smith, Finance Manager

**Call to order**

The special meeting was called to order at 7:06pm.

Technical difficulties with ZOOM explained by Principal Parker. New link was posted on our regular link chat, and all connected to new link for this meeting.

Topic was posted and printed in the River east newspaper: Salaries, benefits, Facilities, maintenance, and fuel costs. PowerPoint attached.

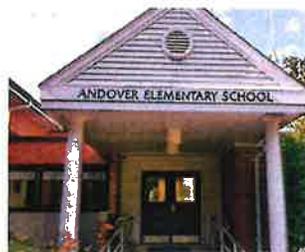
Meeting ended after brief question and answer session of the Board of Education.

Next Meeting: February 1, 2023, at 7:00 pm ZOOM and in person. Public Forum to offer feedback to the BOE and ask questions on the budget.

Respectfully Submitted,

Valerie Bruneau  
Superintendent

[Double-click on image below to view PowerPoint](#)



**BUDGET 2023-2024  
WORKSHOP  
JANUARY 25, 2023**



*Our Mission at AES is to provide a creative and challenging curriculum for ALL in a safe environment while nurturing the values of responsibility, respectfulness, and a desire for learning.*

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Board of Education Meeting  
February 8, 2023

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*Around the School*

- ★ Our Spelling Bee Winner, Hilary Boris, will represent us at the regional bee at the University of Saint Joseph in West Hartford on March 5th!
- ★ Our invention convention is approaching on March 8th. Our students are excited to show their hard work and name 6 semi-finalists!
- ★ We have completed our winter iReady benchmark assessments and we are celebrating our students' hard work!

*Upcoming Dates*

- ★ February 20 - 21 No School
- ★ March 8 - Invention Convention
- ★ March 29 - Early Release for conferences

*Professional Development & Curriculum*

- ★ We are continuing to fine tune our Reading Program waiver and plan to submit at the end of this month.
- ★ Some of our teachers and paraprofessionals will be taking part in adaptive technology professional development through SERC in March and April.
- ★ We have begun learning walks around the building. Teams of teachers have the opportunity to visit colleagues' classrooms and look for trends across the building in teaching and learning.

# ENROLLMENT REPORT

February 1, 2023

<b>Pre-K</b>	17	16			2	33
<b>K</b>	12	11			2	23
<b>Grade 1</b>	13	12	12		2	37
<b>Grade 2</b>	15				1	15
<b>Grade 2/3</b>	16				1	16
<b>Grade 3</b>	15				1	15
<b>Grade 4</b>	21				1	21
<b>Grade 5</b>	18				1	18
<b>Grade 6</b>	18				1	18
<b>Outplaced</b>	2					2
					<b>Total</b>	<b>198</b>

## 2017-2018 School Year

August	206
September	204
October	204
November	202
December	204
January	202
February	203
March	203
April	203
May	204
June	203

## 2018-2019 School Year

August	191
September	191
October	191
November	192
December	193
January	194
February	195
March	196
April	198
May	198
June	198

## 2019-2020 School Year

August	194
September	194
October	196
November	198
December	203
January	201
February	204
March	205
April	205
May	205
June	205

## 2020-2021 School Year

August	177
September	176
October	175
November	179
December	179
January	180
February	181
March	183
April	184
May	184
June	183

## 2021-2022 School Year

August	193
September	193
October	193
November	193
December	191
January	192
February	194
March	192
April	193
May	193
June	193

## 2022-2023 School Year

August	200
September	201
October	198
November	198
December	198
January	197
February	198
March	
April	
May	
June	

Prepared by: R. Crandall

## **Andover Elementary School – Health Services Summary**

**January 1, 2023 – January 31, 2023**

**63 Different Students came for a Total Number of 157 Visits \*\***

**23 Visits were Injury related**

**109 Visits were Illness related**

**28 Visits were Other Health related (I.E. not ill or injured)**

**51 Visits were Case Management related**

**\*\* These numbers are not meant to add up to the Total Number of Visits**

**Not included in the Total Visits numbers:**

**Medication Administration: 88**

**Treatments: 1**

**Total number of Health Screenings: 1**

**New cases of Lice: 0**

**Embedded Ticks Removed: 0**

**Continuous monitoring and tracking of Covid and Covid like illness.**

Range of Accounts: 002-000-0000 to 002-999-9999-9999 Include Cap Accounts: Yes As of: 01/31/23  
Current Period: 07/01/22 to 01/31/23 Skip Zero Activity: Yes

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-101-0000-0000	TEACHERS' SALARIES	1,552,894.60	691,358.30	831,708.72	29,827.58	98
002-102-0000-0000	INSTRUCTIONAL ASSISTANTS	78,752.76	35,092.42	39,686.74	3,973.60	95
002-103-0000-0000	TEACHER SUBSTITUTES	26,780.00	14,250.00	0.00	12,530.00	53
002-106-0000-0000	IA SUBS.SALARIES	2,880.00	1,980.00	0.00	900.00	69
002-108-0000-0000	EXTRA CURRICULAR	11,100.00	300.00	0.00	10,800.00	3
002-109-0000-0000	SUMMER SCHOOL	2,260.00	2,260.00	0.00	0.00	100
002-110-0000-0000	SUPPORT SALARIES	302,780.76	148,269.57	126,242.65	28,268.54	91
002-111-0000-0000	ADMINISTRATIVE	289,368.00	153,234.80	116,673.43	19,459.77	93
002-130-0000-0000	OVERTIME	3,500.00	1,858.50	1,650.00	549.28	84
002-210-0000-0000	GROUP INSURANCE	12,700.00	8,000.04	0.00	4,699.96	63
002-220-0000-0000	FICA & MEDICARE	73,074.24	35,716.19	0.00	37,358.05	49
002-230-0000-0000	PENSION	84,436.07	50,390.25	0.00	34,045.82	60
002-240-0000-0000	RETIREMENT BUYOUT	15,000.00	0.00	0.00	15,000.00	0
002-260-0000-0000	UNEMPLOYMENT COMP.	2,600.00	369.00	0.00	2,231.00	14
002-280-0000-0000	MEDICAL & DENTAL BENEFITS	613,495.60	344,435.10	221,400.00	75,187.49	88
002-310-0000-0000	ADMINISTRATIVE SERVICE	1,000.00	485.00	0.00	515.00	48
002-320-0000-0000	PROFESSIONAL EDUCATIONAL SVCS	141,563.00	60,939.64	0.00	80,623.36	43
002-330-0000-0000	PROFESSIONAL SERVICES	1,960.00	489.00	49.00	1,422.00	27
002-340-0000-0000	OTHER PROFESSIONAL SERVICES	41,400.00	15,726.59	0.00	25,673.41	38
002-350-0000-0000	TECHNICAL SERVICES	7,600.00	2,840.21	0.00	4,759.79	37
002-420-0000-0000	CLEANING SERVICE	5,500.00	4,469.20	0.00	1,030.80	81
002-430-0000-0000	REPAIR & MAINTENANCE SERVICES	61,292.00	34,629.54	7,490.85	19,171.61	69
002-432-0000-0000	TECHNOLOGY REPAIR & MAINTENANCE	33,000.00	0.00	0.00	33,000.00	0
002-510-0000-0000	STUDENT TRANSPORTATION	149,785.36	49,249.66	11,828.00	88,707.70	41
002-530-0000-0000	COMMUNICATIONS	27,185.00	10,367.48	0.00	16,817.52	38
002-540-0000-0000	ADVERTISING	2,000.00	985.00	0.00	1,015.00	49
002-550-0000-0000	PRINTING & BINDING	6,500.00	4,162.13	3,400.00	1,062.13-	116
002-560-0000-0000	TUITION	288,000.00	73,503.12	106,846.72	107,650.16	63
002-580-0000-0000	TRAVEL	1,940.00	170.75	0.00	1,769.25	9
002-610-0000-0000	GENERAL SUPPLIES	43,500.00	15,709.66	2,342.94	25,447.40	42
002-611-0000-0000	ELA SUPPLIES	1,100.00	598.00	0.00	502.00	54
002-612-0000-0000	MATH SUPPLIES	1,050.00	387.59	0.00	662.41	37
002-613-0000-0000	SCIENCE SUPPLIES	1,750.00	0.00	0.00	1,750.00	0
002-614-0000-0000	SOCIAL STUDIES SUPPLIES	275.00	0.00	0.00	275.00	0
002-622-0000-0000	ELECTRICITY	64,765.95	30,431.84	240.00	34,094.11	47
002-623-0000-0000	BOTTLE GAS	1,200.00	362.18	0.00	837.82	30
002-624-0000-0000	OIL/HEATING	62,440.00	36,284.80	0.00	26,155.20	58

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-626-0000-0000	GASOLINE	250.00	124.29	0.00	125.71	50
002-629-0000-0000	DIESEL	10,309.00	1,226.26	0.00	9,082.74	12
002-640-0000-0000	BOOKS/PERIODICALS	1,550.00	0.00	0.00	1,550.00	0
002-641-0000-0000	ELA BOOKS	1,050.00	13.56	0.00	1,036.44	1
002-642-0000-0000	MATH BOOKS	1,200.00	0.00	0.00	1,200.00	0
002-644-0000-0000	SOCIAL STUDIES BOOKS	450.00	0.00	0.00	450.00	0
002-650-0000-0000	COMPUTER/MEDIA	13,700.00	1,201.16	0.00	12,498.84	9
002-810-0000-0000	DUES & FEES	7,850.00	5,514.08	0.00	2,335.92	70
Fund Budgeted		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0
<b>Fund Total</b>		<b>4,052,787.34</b>	<b>1,837,384.91</b>	<b>1,469,559.05</b>	<b>773,928.15</b>	<b>81</b>
Final Budgeted		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81
Final Non-Budgeted		0.00	0.00	0.00	0.00	0
<b>Final Total</b>		<b>4,052,787.34</b>	<b>1,837,384.91</b>	<b>1,469,559.05</b>	<b>773,928.15</b>	<b>81</b>

Range of Accounts: 002-000-0000-0000 to 002-999-9999-9999 Include Cap Accounts: Yes As Of: 01/31/23  
Current Period: 07/01/22 to 01/31/23 Skip Zero Activity: Yes

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-101-0000-0000	TEACHERS' SALARIES					
002-101-1000-0000	Teachers	1,244,284.60	545,347.70	661,413.17	37,523.73	97
002-101-1200-0000	Special Ed. Teacher	176,420.00	81,424.68	94,945.34	49.98	100
002-101-2150-0008	Speech Teacher	43,730.00	24,219.72	28,256.33	8,746.05-	120
002-101-2220-0000	Library salary	0.00	0.00	0.00	0.00	0
002-101-2230-0000	Instructional Tech Salaries	88,460.00	40,366.20	47,093.88	999.92	99
Control Total		1,552,894.60	691,358.30	831,708.72	29,827.58	98
Object Control 0000		1,552,894.60	691,358.30	831,708.72	29,827.58	98
002-102-0000-0000	INSTRUCTIONAL ASSISTANTS					
002-102-1000-0000	Instruction Asst.	0.00	0.00	0.00	0.00	0
002-102-1200-0000	Instruction Asst. Spec. Educ.	52,648.76	21,065.63	26,101.46	5,481.67	90
002-102-2220-0000	Media/Library noncert	26,104.00	14,026.79	13,585.28	1,508.07-	106
Control Total		78,752.76	35,092.42	39,686.74	3,973.60	95
Object Control 0000		78,752.76	35,092.42	39,686.74	3,973.60	95
002-103-0000-0000	TEACHER SUBSTITUTES					
002-103-1000-0000	Subst. Teacher Reg.	24,800.00	14,250.00	0.00	10,550.00	57
002-103-1200-0000	Subst. Teacher Spec. Educ.	1,980.00	0.00	0.00	1,980.00	0
Control Total		26,780.00	14,250.00	0.00	12,530.00	53
Object Control 0000		26,780.00	14,250.00	0.00	12,530.00	53
002-106-0000-0000	IA SUBS.SALARIES					
002-106-1000-0000	Subst. IA Reg.	0.00	60.00	0.00	60.00-	0
002-106-1200-0000	Subst. IA Special Educ.	2,880.00	1,920.00	0.00	960.00	67
Control Total		2,880.00	1,980.00	0.00	900.00	69
Object Control 0000		2,880.00	1,980.00	0.00	900.00	69
002-108-0000-0000	EXTRA CURRICULAR					
002-108-1000-0000	Coaching/Clubs	11,100.00	300.00	0.00	10,800.00	3
Control Total		11,100.00	300.00	0.00	10,800.00	3
Object Control 0000		11,100.00	300.00	0.00	10,800.00	3

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-109-0000-0000	SUMMER SCHOOL					
002-109-1200-0000	Summer School & Tutoring - Spec. Educ.	2,260.00	2,260.00	0.00	0.00	100
Control Total		2,260.00	2,260.00	0.00	0.00	100
Object Control 0000		2,260.00	2,260.00	0.00	0.00	100
002-110-0000-0000	SUPPORT SALARIES					
002-110-1200-0000	NonCertified Sped Admin Salaries	32,013.00	18,232.37	13,988.03	207.40-	101
002-110-2130-0000	Nurse	63,109.00	30,447.03	30,594.38	2,067.59	97
002-110-2320-0000	NonCertified Superintendent Office Salar	32,013.00	18,232.35	13,988.03	207.38-	101
002-110-2410-0000	NonCertified Admin Salaries	37,026.76	18,259.85	16,769.76	1,997.15	95
002-110-2610-0000	Custodial Salaries	138,619.00	63,097.97	50,902.45	24,618.58	82
Control Total		302,780.76	148,269.57	126,242.65	28,268.54	91
Object Control 0000		302,780.76	148,269.57	126,242.65	28,268.54	91
002-111-0000-0000	ADMINISTRATIVE					
002-111-2320-0000	Superintendent	74,263.00	43,051.05	32,849.08	1,637.13-	102
002-111-2410-0000	Certified Admin Staff	140,121.00	69,807.75	53,542.35	16,770.90	88
002-111-2510-0000	Financial Services	74,984.00	40,376.00	30,282.00	4,326.00	94
Control Total		289,368.00	153,234.80	116,673.43	19,459.77	93
Object Control 0000		289,368.00	153,234.80	116,673.43	19,459.77	93
002-130-0000-0000	OVERTIME					
002-130-2610-0000	Custodial Overtime	3,500.00	1,858.50	1,650.00	549.28	84
Control Total		3,500.00	1,858.50	1,650.00	549.28	84
Object Control 0000		3,500.00	1,858.50	1,650.00	549.28	84
002-210-0000-0000	GROUP INSURANCE					
002-210-1000-0000	Group Life Ins.	12,700.00	8,000.04	0.00	4,699.96	63
Control Total		12,700.00	8,000.04	0.00	4,699.96	63
Object Control 0000		12,700.00	8,000.04	0.00	4,699.96	63
002-220-0000-0000	FICA & MEDICARE					
002-220-1000-0000	FICA & Medicare	73,074.24	35,716.19	0.00	37,358.05	49

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		73,074.24	35,716.19	0.00	37,358.05	49
Object Control 0000		73,074.24	35,716.19	0.00	37,358.05	49
002-230-0000-0000	PENSION					
002-230-1000-0000	Pension	84,436.07	50,390.25	0.00	34,045.82	60
Control Total		84,436.07	50,390.25	0.00	34,045.82	60
Object Control 0000		84,436.07	50,390.25	0.00	34,045.82	60
002-240-0000-0000	RETIREMENT BUYOUT					
002-240-1000-0000	Retirement	15,000.00	0.00	0.00	15,000.00	0
Control Total		15,000.00	0.00	0.00	15,000.00	0
Object Control 0000		15,000.00	0.00	0.00	15,000.00	0
002-260-0000-0000	UNEMPLOYMENT COMP.					
002-260-1000-0000	Unemployment Compensation	2,600.00	369.00	0.00	2,231.00	14
Control Total		2,600.00	369.00	0.00	2,231.00	14
Object Control 0000		2,600.00	369.00	0.00	2,231.00	14
002-280-0000-0000	MEDICAL & DENTAL BENEFITS					
002-280-1000-0000	Medical Benefits	613,495.60	344,435.10	221,400.00	75,187.49	88
Control Total		613,495.60	344,435.10	221,400.00	75,187.49	88
Object Control 0000		613,495.60	344,435.10	221,400.00	75,187.49	88
002-310-0000-0000	ADMINISTRATIVE SERVICE					
002-310-2310-0000	Board Clerk	1,000.00	485.00	0.00	515.00	48
Control Total		1,000.00	485.00	0.00	515.00	48
Object Control 0000		1,000.00	485.00	0.00	515.00	48
002-320-0000-0000	PROFESSIONAL EDUCATIONAL SVCS					
002-320-1000-0019	PreK Professional Svcs	0.00	2,300.00	0.00	2,300.00-	0
002-320-1200-0000	Professional Ed Svcs - SpEd	52,000.00	19,687.50	0.00	32,312.50	38
002-320-2140-0000	Psychological Services	46,663.00	6,435.00	0.00	40,228.00	14
002-320-2160-0000	Occupational Services	40,000.00	23,700.14	0.00	16,299.86	59
002-320-2170-0000	Physical Therapy Services	2,700.00	8,817.00	0.00	6,117.00-	327

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-320-2310-0000	Professional Svcs - Board	200.00	0.00	0.00	200.00	0
Control Total		141,563.00	60,939.64	0.00	80,623.36	43
object Control 0000		141,563.00	60,939.64	0.00	80,623.36	43
002-330-0000-0000	PROFESSIONAL SERVICES					
002-330-2213-0000	Staff Training - Non Certified	400.00	329.00	0.00	71.00	82
002-330-2213-0020	Staff Training - Kindergarten	160.00	160.00	0.00	0.00	100
002-330-2213-0021	Staff Training - First Grade	160.00	0.00	0.00	160.00	0
002-330-2213-0022	Staff Training - Second Grade	160.00	0.00	0.00	160.00	0
002-330-2213-0023	Staff Training - Third Grade	160.00	0.00	0.00	160.00	0
002-330-2213-0024	Staff Training - Fourth Grade	80.00	0.00	0.00	80.00	0
002-330-2213-0025	Staff Training - Fifth Grade	80.00	0.00	0.00	80.00	0
002-330-2213-0026	Staff Training - Sixth Grade	160.00	0.00	49.00	111.00	31
002-330-2213-2623	Facilities Staff Training	600.00	0.00	0.00	600.00	0
Control Total		1,960.00	489.00	49.00	1,422.00	27
object Control 0000		1,960.00	489.00	49.00	1,422.00	27
002-340-0000-0000	OTHER PROFESSIONAL SERVICES					
002-340-1200-0000	SpEd Other Professional Svcs	1,000.00	0.00	0.00	1,000.00	0
002-340-2130-0000	School Physician	1,000.00	0.00	0.00	1,000.00	0
002-340-2310-0000	Other Professional Svc - Board	5,000.00	3,811.00	0.00	1,189.00	76
002-340-2320-0000	Superintendent - Other Prof. Svc	1,000.00	0.00	0.00	1,000.00	0
002-340-2410-0000	Other Prof Svc - Principal	1,000.00	532.40	0.00	467.60	53
002-340-2510-0000	Other Prof Svc - Fisca	3,400.00	9,392.85	0.00	5,992.85-	276
002-340-2570-0000	Professional Svcs - Personnel	3,500.00	0.00	0.00	3,500.00	0
002-340-2580-0000	Admin Technology Professional Services	5,500.00	1,990.34	0.00	3,509.66	36
002-340-3100-0000	Other Prof Svc - Lunch Program	20,000.00	0.00	0.00	20,000.00	0
Control Total		41,400.00	15,726.59	0.00	25,673.41	38
object Control 0000		41,400.00	15,726.59	0.00	25,673.41	38
002-350-0000-0000	TECHNICAL SERVICES					
002-350-1000-0004	Music technical services (repairs)	600.00	0.00	0.00	600.00	0
002-350-2570-0000	Technical Svc - Personnel	7,000.00	2,840.21	0.00	4,159.79	41
Control Total		7,600.00	2,840.21	0.00	4,759.79	37
object Control 0000		7,600.00	2,840.21	0.00	4,759.79	37

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-420-0000-0000	CLEANING SERVICE					
002-420-2610-2625	Facility Cleaning	4,500.00	4,469.20	0.00	30.80	99
002-420-2630-2624	Cleaning Svc - Grounds	1,000.00	0.00	0.00	1,000.00	0
Control Total		5,500.00	4,469.20	0.00	1,030.80	81
Object Control 0000		5,500.00	4,469.20	0.00	1,030.80	81
002-430-0000-0000	REPAIR & MAINTENANCE SERVICES					
002-430-2130-0000	Health Services Repair & Maintenance	100.00	0.00	0.00	100.00	0
002-430-2610-0000	Repair & Maint - Building Operations	1,500.00	3,432.17	1,046.70	2,978.87-	299
002-430-2610-2621	R & M Building Operations HVAC	10,000.00	6,268.53	0.00	3,731.47	63
002-430-2610-2622	Repair & Maint Equipment	1,092.00	0.00	0.00	1,092.00	0
002-430-2610-2623	Building Ops - Interior Maintenance	9,200.00	7,813.57	0.00	1,386.43	85
002-430-2610-2625	Facility Ops Cleaning	7,200.00	8,265.91	750.00	1,815.91-	125
002-430-2620-2623	Facility Maintenance - Interior	12,500.00	3,862.58	645.00	7,992.42	36
002-430-2620-2625	Facility-Cleaning Svcs.	1,000.00	45.17	0.00	954.83	5
002-430-2630-2622	Repair of outdoor equipment	1,500.00	379.50	0.00	1,120.50	25
002-430-2630-2624	Repair & Maintenance - Grounds	5,500.00	0.00	5,049.15	450.85	92
002-430-2660-0000	Repair & Maint - Security	1,000.00	0.00	0.00	1,000.00	0
002-430-2670-0000	Repair & Maint - Safety	7,200.00	4,562.11	0.00	2,637.89	63
002-430-2700-0000	Transportation repairs	500.00	0.00	0.00	500.00	0
002-430-3100-2622	Lunch Prg - Equipment Maintenance	3,000.00	0.00	0.00	3,000.00	0
Control Total		61,292.00	34,629.54	7,490.85	19,171.61	69
Object Control 0000		61,292.00	34,629.54	7,490.85	19,171.61	69
002-432-0000-0000	TECHNOLOGY REPAIR & MAINTENANCE					
002-432-2230-0000	Instructional Technology Repair & Mainte	10,000.00	0.00	0.00	10,000.00	0
002-432-2580-0000	Admin Technology Repair & Maintenance	23,000.00	0.00	0.00	23,000.00	0
Control Total		33,000.00	0.00	0.00	33,000.00	0
Object Control 0000		33,000.00	0.00	0.00	33,000.00	0
002-510-0000-0000	STUDENT TRANSPORTATION					
002-510-2700-0000	Transportation	131,445.60	21,973.35	0.00	109,472.25	17
002-510-2700-0009	SpEd transportation	18,339.76	27,276.31	11,828.00	20,764.55-	213
Control Total		149,785.36	49,249.66	11,828.00	88,707.70	41
Object Control 0000		149,785.36	49,249.66	11,828.00	88,707.70	41

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-530-0000-0000	COMMUNICATIONS					
002-530-2220-0000	Library software	750.00	0.00	0.00	750.00	0
002-530-2230-0000	Instructional Technology licenses & fees	7,700.00	2,985.91	0.00	4,714.09	39
002-530-2410-0000	Admin Communication (postage & print)	8,660.00	5,459.78	0.00	3,200.22	63
002-530-2580-0000	Admin Technology Licenses & fees	10,075.00	1,921.79	0.00	8,153.21	19
Control Total		27,185.00	10,367.48	0.00	16,817.52	38
Object Control 0000		27,185.00	10,367.48	0.00	16,817.52	38
002-540-0000-0000	ADVERTISING					
002-540-2320-0000	Advertising	500.00	253.00	0.00	247.00	51
002-540-2570-0000	Advertising - Personnel Svcs	1,500.00	732.00	0.00	768.00	49
Control Total		2,000.00	985.00	0.00	1,015.00	49
Object Control 0000		2,000.00	985.00	0.00	1,015.00	49
002-550-0000-0000	PRINTING & BINDING					
002-550-2230-0000	Inst. Related Tech - Printing	5,000.00	4,162.13	3,400.00	2,562.13-	151
002-550-2410-0000	Printing/Binding	1,500.00	0.00	0.00	1,500.00	0
Control Total		6,500.00	4,162.13	3,400.00	1,062.13-	116
Object Control 0000		6,500.00	4,162.13	3,400.00	1,062.13-	116
002-560-0000-0000	TUITION					
002-560-1000-0000	Magnet Schools	18,000.00	0.00	0.00	18,000.00	0
002-560-1200-0000	Outplacement/ special Ed.	270,000.00	73,503.12	106,846.72	89,650.16	67
Control Total		288,000.00	73,503.12	106,846.72	107,650.16	63
Object Control 0000		288,000.00	73,503.12	106,846.72	107,650.16	63
002-580-0000-0000	TRAVEL					
002-580-1200-0000	Staff Travel/Sped.	300.00	0.00	0.00	300.00	0
002-580-2213-0000	Staff Training - mileage	140.00	0.00	0.00	140.00	0
002-580-2320-0000	Superintendent - travel	350.00	170.75	0.00	179.25	49
002-580-2410-0000	Admin Travel	200.00	0.00	0.00	200.00	0
002-580-2490-0000	Travel-Student Activities	100.00	0.00	0.00	100.00	0
002-580-2510-0000	Fiscal Services - Mileage	350.00	0.00	0.00	350.00	0
002-580-2610-0000	Building Ops - travel	500.00	0.00	0.00	500.00	0

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
<b>Control Total</b>		<b>1,940.00</b>	<b>170.75</b>	<b>0.00</b>	<b>1,769.25</b>	<b>9</b>
<b>Object Control 0000</b>		<b>1,940.00</b>	<b>170.75</b>	<b>0.00</b>	<b>1,769.25</b>	<b>9</b>
002-610-0000-0000	GENERAL SUPPLIES					
002-610-1000-0000	Instructional Supplies	3,150.00	3,384.45	358.10	592.55-	119
002-610-1000-0002	World Language supplies	200.00	16.94	0.00	183.06	8
002-610-1000-0003	Phys Ed Supplies	300.00	0.00	0.00	300.00	0
002-610-1000-0004	Music Supplies	300.00	120.52	0.00	179.48	40
002-610-1000-0005	Art supplies	500.00	123.35	0.00	376.65	25
002-610-1000-0019	Preschool Supplies	0.00	0.00	275.00	275.00-	0
002-610-1000-0020	Kindergarten supplies	500.00	137.98	12.00	350.02	30
002-610-1000-0021	First Grade Supplies	200.00	172.43	22.58	4.99	98
002-610-1000-0022	Second Grade Supplies	900.00	303.68	0.00	596.32	34
002-610-1000-0023	3rd Grade Supplies	500.00	77.88	0.00	422.12	16
002-610-1000-0024	4th Grade Supplies	300.00	88.63	29.94	181.43	40
002-610-1000-0025	5th Grade Supplies	200.00	200.00	0.00	0.00	100
002-610-1000-0026	6th Grade Supplies	550.00	0.00	0.00	550.00	0
002-610-1200-0000	Instructional Supplies-Sp.Ed.	3,600.00	468.40	180.94	2,950.66	18
002-610-2110-0000	Supplies - Social work svcs	200.00	0.00	0.00	200.00	0
002-610-2130-0000	Health Supplies	650.00	328.85	0.00	321.15	51
002-610-2140-0000	Supplies - Psychology	1,500.00	255.00	0.00	1,245.00	17
002-610-2150-0000	Speech supplies	250.00	98.50	0.00	151.50	39
002-610-2160-0000	Occupation Therapy Supplies	250.00	89.83	0.00	160.17	36
002-610-2213-0000	Supplies - Staff training	1,500.00	1,513.19	0.00	13.19-	101
002-610-2220-0000	Library Supplies	200.00	0.00	0.00	200.00	0
002-610-2230-0000	Technology Supplies	1,000.00	113.71	0.00	886.29	11
002-610-2240-0000	Testing Supplies	300.00	205.20	0.00	94.80	68
002-610-2310-0000	BOE Supplies	850.00	52.30	0.00	797.70	6
002-610-2320-0000	Superintendent office - Supplies	500.00	288.94	0.00	211.06	58
002-610-2410-0000	Office Supplies	2,300.00	1,893.01	0.00	406.99	82
002-610-2490-0000	Supplies-Student Activities	100.00	0.00	0.00	100.00	0
002-610-2490-0026	Supplies - 6th grade activities	500.00	0.00	0.00	500.00	0
002-610-2510-0000	Supplies - Fiscal Services	1,000.00	374.00	50.00	576.00	42
002-610-2570-0000	Supplies - Personnel Services	200.00	0.00	0.00	200.00	0
002-610-2610-0000	Supplies - Building Operations	0.00	0.00	128.04	128.04-	0
002-610-2610-2621	Facilities HVAC	3,000.00	0.00	0.00	3,000.00	0
002-610-2610-2623	Supplies - Facilities - Interior	3,500.00	1,581.33	83.34	1,835.33	48
002-610-2610-2625	Facility cleaning supplies	8,000.00	397.88	1,203.00	6,399.12	20
002-610-2620-0000	Custodial Supplies	0.00	140.37	0.00	140.37-	0

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-610-2620-2623	Facility Supplies - Interior	2,000.00	784.89	0.00	1,215.11	39
002-610-2630-2624	Supplies - Grounds	1,000.00	694.10	0.00	305.90	69
002-610-2660-0000	Supplies - Security	1,000.00	0.00	0.00	1,000.00	0
002-610-2670-0000	Supplies - Safety	2,000.00	1,394.45	0.00	605.55	70
002-610-3100-0000	Food Service Supplies	500.00	409.85	0.00	90.15	82
<b>Control Total</b>		<b>43,500.00</b>	<b>15,709.66</b>	<b>2,342.94</b>	<b>25,447.40</b>	<b>42</b>
<b>Object Control 0000</b>		<b>43,500.00</b>	<b>15,709.66</b>	<b>2,342.94</b>	<b>25,447.40</b>	<b>42</b>
002-611-0000-0000	ELA SUPPLIES	875.00	598.00	0.00	277.00	68
002-611-1000-0001	Supplies ELA	25.00	0.00	0.00	25.00	0
002-611-1000-0021	Supplies-ELA-1st Grade	25.00	0.00	0.00	25.00	0
002-611-1000-0022	Supplies-ELA-2nd Grade	50.00	0.00	0.00	50.00	0
002-611-1000-0023	Supplies-ELA-3rd Grade	25.00	0.00	0.00	25.00	0
002-611-1000-0024	Supplies-ELA-4th Grade	50.00	0.00	0.00	50.00	0
002-611-1000-0025	Supplies - ELA - 5th grade	50.00	0.00	0.00	50.00	0
002-611-1000-0026	Supplies - ELA - 6th grade	50.00	0.00	0.00	50.00	0
<b>Control Total</b>		<b>1,100.00</b>	<b>598.00</b>	<b>0.00</b>	<b>502.00</b>	<b>54</b>
<b>Object Control 0000</b>		<b>1,100.00</b>	<b>598.00</b>	<b>0.00</b>	<b>502.00</b>	<b>54</b>
002-612-0000-0000	MATH SUPPLIES	300.00	232.28	0.00	67.72	77
002-612-1000-0007	Supplies-Math	450.00	0.00	0.00	450.00	0
002-612-1000-0020	Supplies-Math-Kindergarten	100.00	0.00	0.00	100.00	0
002-612-1000-0023	Supplies-Math-3rd Grade	100.00	46.59	0.00	53.41	47
002-612-1000-0024	Supplies-Math-4th Grade	50.00	0.00	0.00	50.00	0
002-612-1000-0025	Supply - Math - 5th grade	50.00	108.72	0.00	58.72	217
002-612-1000-0026	Supplies - Math - 6th grade	50.00	387.59	0.00	662.41	37
<b>Control Total</b>		<b>1,050.00</b>	<b>387.59</b>	<b>0.00</b>	<b>662.41</b>	<b>37</b>
<b>Object Control 0000</b>		<b>1,050.00</b>	<b>387.59</b>	<b>0.00</b>	<b>662.41</b>	<b>37</b>
002-613-0000-0000	SCIENCE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0
002-613-1000-0000	Supplies- Science	50.00	0.00	0.00	50.00	0
002-613-1000-0021	Supplies-Science 1st Grade	200.00	0.00	0.00	200.00	0
002-613-1000-0022	Supplies-Science-2nd Grade	100.00	0.00	0.00	100.00	0
002-613-1000-0023	3rd Grade Science Supplies	150.00	0.00	0.00	150.00	0
002-613-1000-0025	Science Supplies - 5th grade	250.00	0.00	0.00	250.00	0
002-613-1000-0026	Supplies-Science-6th Grade	250.00	0.00	0.00	250.00	0

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		1,750.00	0.00	0.00	1,750.00	0
Object Control 0000		1,750.00	0.00	0.00	1,750.00	0
002-614-0000-0000	SOCIAL STUDIES SUPPLIES					
002-614-1000-0023	3rd Grade Social Studies Supplies	25.00	0.00	0.00	25.00	0
002-614-1000-0025	Supplies - Social Study - 5th grade	100.00	0.00	0.00	100.00	0
002-614-1000-0026	6th Grade Social Studies Supplies	150.00	0.00	0.00	150.00	0
Control Total		275.00	0.00	0.00	275.00	0
Object Control 0000		275.00	0.00	0.00	275.00	0
002-622-0000-0000	ELECTRICITY					
002-622-2610-0000	Electricity	64,765.95	30,431.84	240.00	34,094.11	47
Control Total		64,765.95	30,431.84	240.00	34,094.11	47
Object Control 0000		64,765.95	30,431.84	240.00	34,094.11	47
002-623-0000-0000	BOTTLE GAS					
002-623-2610-0000	Propane	1,200.00	362.18	0.00	837.82	30
Control Total		1,200.00	362.18	0.00	837.82	30
Object Control 0000		1,200.00	362.18	0.00	837.82	30
002-624-0000-0000	OIL/HEATING					
002-624-2610-0000	Heating Oil	62,440.00	36,284.80	0.00	26,155.20	58
Control Total		62,440.00	36,284.80	0.00	26,155.20	58
Object Control 0000		62,440.00	36,284.80	0.00	26,155.20	58
002-626-0000-0000	GASOLINE					
002-626-2630-0000	Grounds	250.00	124.29	0.00	125.71	50
Control Total		250.00	124.29	0.00	125.71	50
Object Control 0000		250.00	124.29	0.00	125.71	50
002-629-0000-0000	DIESEL					
002-629-2700-0000	Diesel	10,309.00	1,226.26	0.00	9,082.74	12

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
Control Total		10,309.00	1,226.26	0.00	9,082.74	12
Object Control 0000		10,309.00	1,226.26	0.00	9,082.74	12
002-640-0000-0000	BOOKS/PERIODICALS					
002-640-1000-0000	Text Books	500.00	0.00	0.00	500.00	0
002-640-1000-0004	Music books & periodicals	150.00	0.00	0.00	150.00	0
002-640-1200-0000	SpEd books & periodicals	200.00	0.00	0.00	200.00	0
002-640-2220-0000	Library Books/Periodicals	700.00	0.00	0.00	700.00	0
Control Total		1,550.00	0.00	0.00	1,550.00	0
Object Control 0000		1,550.00	0.00	0.00	1,550.00	0
002-641-0000-0000	ELA BOOKS					
002-641-1000-0001	Books-ELA	150.00	0.00	0.00	150.00	0
002-641-1000-0020	ELA books Kindergarten	50.00	0.00	0.00	50.00	0
002-641-1000-0021	Books-ELA-1st Grade	50.00	0.00	0.00	50.00	0
002-641-1000-0022	Books-ELA-2nd Grade	150.00	0.00	0.00	150.00	0
002-641-1000-0023	Books-ELA-3rd Grade	200.00	0.00	0.00	200.00	0
002-641-1000-0024	Books-ELA-4th Grade	150.00	0.00	0.00	150.00	0
002-641-1000-0025	ELA Books 5th grade	50.00	0.00	0.00	50.00	0
002-641-1000-0026	Books - ELA - 6th grade	250.00	13.56	0.00	236.44	5
Control Total		1,050.00	13.56	0.00	1,036.44	1
Object Control 0000		1,050.00	13.56	0.00	1,036.44	1
002-642-0000-0000	MATH BOOKS					
002-642-1000-0007	Books-Math	1,200.00	0.00	0.00	1,200.00	0
Control Total		1,200.00	0.00	0.00	1,200.00	0
Object Control 0000		1,200.00	0.00	0.00	1,200.00	0
002-644-0000-0000	SOCIAL STUDIES BOOKS					
002-644-1000-0021	Social Studies Books 1st grade	50.00	0.00	0.00	50.00	0
002-644-1000-0022	Social Studies Books 2nd grade	150.00	0.00	0.00	150.00	0
002-644-1000-0024	4th Grade Social Studies	250.00	0.00	0.00	250.00	0
Control Total		450.00	0.00	0.00	450.00	0
Object Control 0000		450.00	0.00	0.00	450.00	0

Account Id	Description	Modified Budget	Expended YTD	Encumber PO	Balance	% Used
002-650-0000-0000	COMPUTER/MEDIA					
002-650-1000-0000	Tech Supplies - Instructional	500.00	0.00	0.00	500.00	0
002-650-1000-0000	Technology-World Language	200.00	0.00	0.00	200.00	0
002-650-1000-0002	Tech Supplies - Special Ed	6,600.00	1,201.16	0.00	5,398.84	18
002-650-1200-0000	Technology Plan-Small Equipment	2,200.00	0.00	0.00	2,200.00	0
002-650-2230-0000	Tech Supplies - Student Assessment	3,000.00	0.00	0.00	3,000.00	0
002-650-2240-0000	Admin Technology supplies	1,200.00	0.00	0.00	1,200.00	0
002-650-2580-0000		13,700.00	1,201.16	0.00	12,498.84	9
Control Total						
002-810-0000-0000		13,700.00	1,201.16	0.00	12,498.84	9
Object Control 0000						
002-810-0000-0000	DUES & FEES					
002-810-2130-0000	Dues - Health Services	150.00	0.00	0.00	150.00	0
002-810-2220-0000	Library Dues/Fees	150.00	0.00	0.00	150.00	0
002-810-2310-0000	BOE Dues/Fees	2,200.00	1,865.50	0.00	334.50	85
002-810-2320-0000	Superintendent Dues/Fees	2,150.00	2,150.00	0.00	0.00	100
002-810-2410-0000	Principal Dues/Fees	750.00	368.58	0.00	381.42	49
002-810-2490-0000	Fees - Student Activities	950.00	0.00	0.00	950.00	0
002-810-2490-0004	Fees - Student Activities - Music	100.00	0.00	0.00	100.00	0
002-810-2490-0005	Fees - Student Activities - Art	100.00	0.00	0.00	100.00	0
002-810-2510-0000	Dues - Fiscal Services	800.00	650.00	0.00	150.00	81
002-810-2610-0000	Fees - Building Operations	500.00	480.00	0.00	20.00	96
Control Total		7,850.00	5,514.08	0.00	2,335.92	70
Object Control 0000		7,850.00	5,514.08	0.00	2,335.92	70
Fund Budgeted		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0
Fund Total		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81
Final Budgeted		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81
Final Non-Budgeted		0.00	0.00	0.00	0.00	0
Final Total		4,052,787.34	1,837,384.91	1,469,559.05	773,928.15	81

## **Community Relations**

### **Concept, Goals and Roles in Community Relations**

The Board of Education recognizes that the community determines the quality of local education. It is imperative that members of the community and the school personnel cooperate in planning, developing policy, implementing programs and evaluating results.

School-community relations are not merely reporting and interpreting. Rather, they are part of a public enterprise in which community members and school personnel play their respective roles in the best interests of the school district.

The Board of Education establishes the following goals for the community relations program:

1. To increase public understanding of the school system.
2. To increase community confidence and interest in the school system.
3. To promote effective dissemination of information concerning school activities.
4. To solicit community opinions about the school system.
5. To encourage the sharing of resources among civic and community organizations for the benefit of the school system.

## Community Relations

### Communications with the Public

#### Parent Involvement

The Board of Education, based upon overwhelming research, believes that involved parents and families in support of children and their education increases student achievement and success. Therefore the Board endorses the "National Standards for Family School Partnership" developed by the National PTA as essential for the district's program to involve parents and families in their child's education.

The standards, designed to help educators incorporate parents, broadly defined to include all adults who play an important role in a child's family life, in their child's learning process are:

#### Communicating

1. Communication between home and school is regular, two-way, and meaningful.
2. **Parenting**  
Parenting skills are promoted and supported.
3. **Student Learning**  
Parents play an integral role in assisting student learning.
4. **Volunteering**  
Parents are welcome in the school, and their support and assistance are sought.
5. **School Decision Making and Advocacy**  
Parents are full partners in the decisions that affect children and families.
6. **Collaboration with Community**  
Community resources are used to strengthen schools, families and student learning.

These standards will be used as guidelines to develop meaningful programs at the school and district level as one means to improve student achievement through parent involvement. The Superintendent of Schools shall develop appropriate regulations conducive to achieving a high level of parental involvement in the educational process.

Legal Reference: Connecticut General Statutes  
10-221(f) Boards of Education to prescribe rule(s), policies, and procedures as amended by PA 97-290

Policy adopted: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### News Media Relationships

Schools are public institutions serving the educational needs of the community. Therefore, it is important that information be disseminated concerning programs, activities, and significant school events. The Board recognizes the important role the media serves in reporting information about the District's program, services and activities. Therefore, the District will make reasonable efforts to provide media access to students.

To ensure that publicity is coordinated with a common effort and purpose, the following shall be followed with news media:

1. Media representatives shall be required to report to the administration for prior approval before accessing students involved in instructional programs and activities not attended by the general public.
2. School administrators are authorized to grant permission and set parameters for media access to students in their respective schools.
3. The media may interview and photograph students involved in instructional programs and school activities including athletic events if authorized by the Principal provided that their presence will not be unduly disruptive.
4. If, in the judgment of the administration, the presence of any photographer, broadcaster, or news journalist causes such disruption that orderly conduct of the activity becomes unfeasible, access by these individuals may be limited to the extent necessary to remove disruption.
5. News media personnel who intend to photograph, broadcast, or record for broadcast student activities shall provide appropriate identification to the school administrator, if requested, prior to access.
6. Only news media personnel employed by a newspaper, radio or television broadcasting company, or personnel of a recognized student news medium assigned to cover the activity shall be permitted to photograph, broadcast, or record for broadcast, such activity.
7. Media representatives wishing to photograph or identify particular students, must obtain parental or guardian approval as well as school administrator permission.

## Community Relations

### News Media Relationships (continued)

8. In the case of photographs, videotapes, and/or articles referring to students involved in athletic events parental or guardian permission may be provided on an annual basis.
9. Parents who do not want their student interviewed, photographed or videotaped by the media shall inform the school Principal accordingly. Parents who do not want their student interviewed, photographed or videotaped by the media shall inform the school Principal accordingly. Parents who do not want their student interviewed or photographed by the media should direct their child accordingly.

Legal Reference: Connecticut General Statutes

1-226 Recording, broadcasting or photographing meetings

## **Community Relations**

### **Access by News Media to Board Meetings**

Board meetings to which the public has access may be photographed, broadcast or recorded for broadcast by any newspaper, radio broadcasting company or television broadcasting company, subject to the following rules:

1. News media personnel who intend to photograph, broadcast or record for broadcast the proceedings of any public meeting of the Board of Education shall provide appropriate identification to the Superintendent of Schools, if requested by the Superintendent, prior to said meeting of the Board.
2. Any photographer, broadcaster, or news journalist authorized by the Superintendent to photograph, broadcast or record for broadcast proceedings at a public meeting of the Board of Education and any personnel associated with said photographer, broadcaster or news journalist shall photograph, broadcast, or record for broadcast the proceedings of said meeting inconspicuously as possible and in such manner as not to disturb the proceedings.
3. If, in the judgment of the Chairperson of the Board of Education, the presence at a Board of Education meeting of any photographer, broadcaster, news journalist or any personnel associated with said photographer, broadcaster or news journalist causes such a disruption that the orderly conduct of the public business at such meeting becomes infeasible, access by any one or more of these individuals to the meeting may be limited to the extent necessary to remedy the disruption.

### **Spokesperson for the Board of Education**

The Chairperson of the Board of Education and the Superintendent of Schools shall be the only authorized spokespersons for the Board of Education.

No other member of the Board of Education shall issue statements, news releases or other information purporting to represent the views of the Board of Education without clearance from the Board of Education.

Legal Reference: Connecticut General Statutes

1-226 Recording, broadcasting or photographing meetings

Policy adopted: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### Access to Information

The Board of Education acknowledges the need for an informed citizenry and, at the same time, recognizes the public's right to access information regarding the operations of the school system. The Board of Education, therefore, will make available statistics and other studies reported at public meetings and disseminated to the media. This will be accomplished through information-sharing meetings, through presentations at regular Board meetings, and at Board Committee meetings, and through meetings of parent organizations.

Moreover, in complying with Section 1-210 of the Connecticut General Statutes, and continuing to fulfill its obligation and desire to keep the public informed, while at the same time attempting to eliminate excessive expenditures of staff time in the compilation, assembly, and distribution of information pertaining to public school operation, the Board of Education has adopted the following procedures to assist in determining access to information.

The Superintendent is responsible for developing regulations to implement this policy consistent with all applicable Federal and State Statutes and Regulations and in keeping with the Board's policy intent.

Legal Reference: Connecticut General Statutes

1-210 Access to public records. Exempt records

Policy adopted: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### Access to Information

#### Procedures for Accessing Information

The Board's policy pertaining to the access of information shall be administered according to the following guidelines.

1. The Board grants discretion, within all applicable statutes, to the Superintendent for implementation of this policy.
2. Any information covered by Section 1-210 that is readily available in the format in which it is requested will be supplied by the Superintendent or his/her designee for inspection and/or copying by the person or group making the request. A reasonable fee may be charged for the cost of reproducing requested information.
3. A document or record which is limited in its availability to the administration will not be released.
4. Requests for studies or analyses of information which will result in staff members assuming responsibilities or performing tasks that are not ordinarily part of their day-to-day duties, will only be undertaken with Board of Education endorsement.

Such requests shall contain the name of the person, agency, group, or organization requesting the information, and the exact nature of information requested.

5. The Board, in consultation with the Superintendent, will examine the request to determine the appropriate action to be taken. A positive endorsement to fulfill requests must receive a majority vote from the Board at either a regular or special meeting.
6. According to statute, the following records may not be disclosed:
  - a. Preliminary drafts or notes
  - b. Personnel or medical files
  - c. Information to be used in a prospective law enforcement action if prejudicial to such action
  - d. Records pertaining to such action
  - e. Test questions, scoring keys, and examinations
  - f. The contents of real estate appraisals, engineering or feasibility studies made relative to the acquisition of property
  - g. Records, reports, and statements of strategy, or negotiations with respect to collective bargaining
  - h. Student records covered by privacy law
  - i. And any other records, documents, or materials deemed confidential by the courts or FOI Commission.

## Community Relations

### Access to Information

#### Procedures for Accessing Information (continued)

7. Appeal process:

Any individual or organization denied access to information by the Superintendent or his/her designee may appeal this denial to the Board of Education. A request for reconsideration shall be directed in writing to the Superintendent who will bring the item before the Board as a whole. The petitioning organization or individual may present relevant information to the Board.

Legal Reference: Connecticut General Statutes

1-210 Access to public records. Exempt records

Regulation issued: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### Citizen Participation at Board Meetings

Citizens who wish to speak with the Board of Education about a particular subject or concern shall be recognized at the appropriate point on the agenda of the regular monthly Board of Education meeting, and at special meetings except for those exclusively scheduled for executive session. Written communications from citizens requesting permission to speak with the Board of Education are encouraged but not required.

The Board of Education may, if necessary, restrict the time allowed for citizen participation. Visitor participation at the Board of Education meetings shall be only at the designated place on the agenda or upon Board of Education agreement to such participation.

Comments and suggestions made by citizens at a Board meeting are welcomed. Such comments or suggestions may be considered in one of the following ways:

1. Received by the Board but no specific action taken on the comment or suggestion.
2. Through referral to the Superintendent of Schools for appropriate staff review and consideration.
3. Through referral to the appropriate Board committee for review and consideration.
4. Through being placed on a future agenda for the Board of Education for further review and consideration.
5. Other methods of consideration agreed upon by the Board for a specific question or circumstance.

Questions asked by citizens will be answered in the meeting at which they are asked only if, in the opinion of the Chairperson, the question does not require research or further review before being answered. Citizens' questions which do necessitate review or study beyond which is reasonable at the Board of Education meeting may be handled in one of the following ways:

1. Not answered because to answer would be legally or procedurally inappropriate. The questioner will be told this either immediately or upon further investigation.
2. Referred to the Superintendent of Schools for staff response, written or oral, depending upon his/her judgment.

## Community Relations

### Citizen Participation at Board Meetings (continued)

3. Referred to a Board committee for a committee response, written or oral, depending upon the Committee's judgment.
4. Placed on a future agenda for the Board of Education for Board consideration and response by the Chairman, written or oral, depending upon the Chairman's response.
5. Other method or methods to answer the question which is agreed upon by the Board for a specific question or circumstance.

Decisions on considerations, responses, and referrals shall be made by the Board Chairperson or upon a motion passed by the Board.

Legal Reference: Connecticut General Statutes

1-225 Meetings of government agencies to be public.

1-226 Broadcasting or photographing meetings.

19a-342 Smoking in public meetings in rooms of public building prohibited.

1-227 Mailing of notice of meetings to persons filing written request. Fees.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

1-232 Conduct of meetings.

1-206 Denial of access to public records or meetings.

10-238 Petition for hearing by board of education.

Policy adopted: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### Distribution of Materials by Students (Use of Students)

The Board recognizes that students, employees, parents or citizens may want to distribute materials within the school district that are non-curricular. Non-curricular materials to be distributed must be approved by the building Principal and meet certain standards prior to their distribution.

It is the responsibility of the Superintendent, in conjunction with the building principals to draft administrative regulations regarding this policy.

(cf. 3152 – Spending Public Funds for Advocacy)

Legal Reference:        Connecticut General Statutes  
                                 9-369b Explanatory text relating to local questions.

Policy adopted:        January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## Community Relations

### Distribution of Materials by Students (Use of Students)

#### I. Guidelines

Individuals, including students, may have the right to distribute on school premises, at reasonable times and places, unofficial written material, petitions, buttons, badges or other insignia, except expression which:

1. is obscene to minors;
2. is libelous;
3. contains indecent, vulgar, profane or lewd language;
4. advertises any product or service not permitted to minors by law;
5. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, gender, disability, age or ethnic origin);
6. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

Distribution on school premises of material in categories (1) through (4) to any student is prohibited. Distribution on school premises of material in categories (5) and (6) to a substantial number of students is prohibited.

#### II. Procedures

Anyone wishing to distribute unofficial written material must first submit for approval a copy of the material to the building Principal at least twenty-four hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting request and, if a student, the homeroom number;
2. Date(s) and time(s) of day of intended display or distribution;
3. Location where material will be displayed or distributed;
4. The grade(s) of students to whom the display or distribution is intended.

Within twenty-four hours of submission, the Principal will render a decision whether the material violates the guidelines in subsection I or the time, place and manner restrictions in subsection III of this regulation. In the event that permission to distribute the material is denied, the person submitting the request should be informed in writing of the reasons for the denial. Permission to distribute material does not imply approval of its contents by either the school, the administration, the Board or the individual reviewing the material submitted.

## Community Relations

### Distribution of Materials by Students (Use of Students) (continued)

#### II. Procedures (continued)

If the person submitting the request does not receive a response within twenty-four hours of submission, the person will contact the building Principal's office to verify that the lack of response was not due to an inability to locate the person. If the person has made this verification and there is no response to the request, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

If the person is dissatisfied with the decision of the Principal, the person may submit a written request for appeal to the Superintendent. If the person does not receive a response within three school days of submitting the appeal, the person will contact the Superintendent to verify that the lack of response is not due to an inability to locate the person. If the person has made this verification and there is no response to the appeal, the material may be distributed in accordance with the time, place and manner provisions in subsection III.

At every level of the process, the person submitting the request will have the right to appear and present the reasons, supported by relevant witnesses and material, as to why distribution of the written material is appropriate.

Permission to distribute material does not imply approval of its contents by either the District, the Board, the administration or the individual reviewing the material submitted.

#### III. Time, Place and Manner of Distribution

The distribution of written material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school or otherwise disrupts school activities. The distribution of unofficial material is limited to a reasonable time, place and manner as follows:

1. The material will be distributed from a table set up for the purpose in a location designated by the Principal, which location will not block the safe flow of traffic or block the corridors or entrance ways, but which will give reasonable access to students.
2. The material will be distributed either before and/or after the regular instructional day.
3. No written material may be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

## Community Relations

### Distribution of Materials by Students (Use of Students) (continued)

#### IV. Definitions

The following definitions apply to the following terms used in this policy:

1. **“Obscene to minors”** is defined as:
  - (a) The average person, applying contemporary community standards, would find that the written material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
  - (b) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
  - (c) The material, taken as a whole, lacks serious literary, artistic, political or scientific value for minors.
2. **“Minor”** means any person under the age of eighteen.
3. **“Material and substantial disruption”** of a normal school activity is defined as follows:
  - (a) Where the normal school activity is an educational program of the District for which student attendance is compulsory, “material and substantial disruption” is defined as any disruption which interferes with or impedes the implementation of that program.
  - (b) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), “material and substantial disruption” is defined as student rioting, unlawful seizures of property, widespread shouting or boisterous demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecasted including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

## Community Relations

### Distribution of Materials by Students (Use of Students) (continued)

#### IV. Definitions (continued)

4. **“School activities”** means any activity of students sponsored by the school and includes, by way of example but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and in-school lunch periods.
5. **“Unofficial”** written material includes all written material except school newspapers, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples include leaflets, brochures, flyers, petitions, placards and underground newspapers, whether written by students or others.
6. **“Libelous”** is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him/her in the esteem of the community.
7. **“Distribution”** means circulation or dissemination of written material by means of handing out free copies, selling or offering copies for sale and accepting donations for copies. It includes displaying written material in areas of the school which are generally frequented by students.

#### V. Disciplinary Action

Distribution by any student of unofficial written material prohibited in subsection I or in violation of subsection III may be halted, and students may be subject to discipline including suspension and expulsion. Any other party violating this policy may be requested to leave the school property immediately and, if necessary, local law enforcement officials will be called.

#### VI. Notice of Policy to Students

A copy of this regulation will be published in student handbooks and posted conspicuously in school buildings.

## **Community Relations**

### **Distribution of Materials by Students (Use of Students) (continued)**

#### **Additional material to consider:**

**1. Student Participation**

No student shall be forced to participate in the distribution of any non-school materials in the schools.

**2. Political Campaign Materials**

Subject to the approval of the Superintendent, each building principal shall establish rules and regulations governing the distribution of political campaign materials in the school building during election campaigns in order to afford opportunity for all viewpoints to be considered. No student shall be forced to participate in the distribution or receipt of any political materials.

**3. Special Interest Materials**

No mailing lists of students or employees of the District shall be given to individuals, organizations or vendors for the purpose of distributing materials without the written approval of the appropriate records custodian.

**4. Advertising in the Schools**

Advertising in the student publications may promote products by brand name except that commercial ads promoting the sales of any controlled substance or drug paraphernalia are prohibited.

**5. Relations with Political Organizations**

Political candidates or political parties shall be prohibited from promoting candidates or political party activities in school buildings during school hours except as they might be invited to speak, either as part of a class project or as part of the instructional program, as provided in the policy on controversial speakers.

Such organizations may use school facilities according to Board policy.

The circulation of petitions is not permissible when done during an employee's or student's assigned working hours.

## Community Relations

### Distribution of Nonschool Literature/Publications

#### Definitions

**“Distribution”** means the circulation of more than 10 printed copy of material from a source other than the District or school. Further, the distribution involves the circulation or dissemination of materials by means of offering free copies, selling or offering copies for sale, accepting donations for copies, or posting or displaying materials, or placing materials in book bags, backpacks, or other items belonging to students.

**“Nonschool sponsored material”** or **“unofficial material”** includes all materials or objects not funded, sponsored, or authorized by the District or school intended for distribution, except school newspapers, homecoming buttons, literary magazines, yearbooks and other publications funded and/or sponsored by the school or District. Examples of nonschool sponsored materials include, but are not limited to, leaflets, brochures, flyers, petitions, posters, and underground newspapers whether written by students or others.

The Board of Education recognizes that activities such as distributing literature, displaying signs, petitioning for change, and disseminating information concerning issues of public concern are protected by the First Amendment.

The District’s schools may impose time, place, and manner regulations and may reserve its facilities for their intended purposes, communicative or otherwise, as long as the regulation on speech is reasonable and not an effort to suppress expression merely because public officials oppose the speaker’s view.

The District or its schools may not require prior review before permitting non-disruptive distribution of written materials on matters of public concern at a parents/adults-only school-sponsored meeting after school hours.

#### Distribution on School Campus

Written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials over which the school does not exercise control shall not be sold, circulated, or distributed by persons or groups not associated with the school or a school support group on any school premises in the school without permission in accordance with this policy.

District classrooms are provided for the limited purpose of delivering instruction opportunities to students. Hallways in school buildings are provided for the limited purpose of facilitating the movement of students between classes and allowing access to assigned lockers. Classrooms and hallways shall not be used for the distribution of any materials over which the school does not exercise control.

## **Community Relations**

### **Distribution of Non-school Literature/Publications**

#### **Distribution on School Campus (continued)**

The administrator in charge of each school area in which the school has individual employee mailboxes shall designate an area near the mailboxes where materials that have been approved for distribution, as provided below, may be made available or distributed to students or others in accordance with any time, place, and manner restrictions developed and approved by the Superintendent.

#### **Distribution in Classrooms and Hallways**

The District's classrooms during the regular school day are provided for the limited purpose of delivering instruction to students in the courses and subjects in which they are enrolled. Hallways in school buildings are provided for the limited purpose of facilitating the movement of students between classes and allowing access to assigned lockers. Classrooms and hallways shall not be used for the distribution of any materials over which the school does not exercise control.

#### **Area of Distribution**

The school Principal shall designate an area where materials that have been approved for distribution by students in accordance with this policy may be made available or distributed. The Principal may develop reasonable time, place, and manner restrictions regarding the distribution of materials at designated areas.

#### **Prior Review**

All written material over which the school does not exercise control and that is intended for distribution on school property shall be submitted for prior review to the Principal or designee for prior review according to the following procedures:

1. Materials shall be submitted to the Superintendent or designee or school Principal for review.
2. To be considered for distribution, materials shall include the name of the organization or individual sponsoring the distribution.
3. Using the standards below at "Limitations on Content" the Superintendent, Principal or designee shall approve or reject submitted material within two school days of the time the material is received.
4. The requestor/student may appeal the decision of the Principal to the Superintendent or of the Superintendent to the Board.

Students who fail to follow these procedures may be disciplined in accordance with the District policies pertaining to conduct and the Student Code of Conduct.

## Community Relations

### Distribution of Non-school Literature/Publications (continued)

#### Limitations on Content

The District/school shall not prohibit student expression solely because other students, teachers, administrators, or parents may disagree with its content.

Non-school material shall not be distributed if it:

1. is obscene to minors;
2. is libelous;
3. contains indecent, vulgar, profane or lewd language;
4. advertises any product or service not permitted to minors by law;
5. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, gender, disability, age or ethnic origin);
6. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

(cf. 1140 – Distribution of Materials by Students)

(cf. 1311.2 – Political Activities in the Schools/On School Board Property)

(cf. 1330/3515 – Community Use of School Facilities)

(cf. 3543.13 – Mail and Delivery)

(cf. 4118.21 – Academic Freedom)

(cf. 6144 – Controversial Issues)

(cf. 6145.31 – Underground Publications)

(cf. 6153.2 – Student Participation in Election Process)

Legal Reference: *Hazelwood Sch. Dis. V. Kuhlmeier*, 484 U.S. 260, 265 (1988)  
*Tinker v. Des Moines Indep. Cmty. Sch. Dist.*, 393 U.S. 503 (1969)  
*Bethel Sch. Dist. No 403 v. Fraser*, 478 U.S. 675 (1986)  
*Schenck v. Pro-Choice Network*, 519 US. 357, 117 S. Ct. 855 (1997)  
*Boos v. Barry*, 485 U.S. 312, 108 S. Ct. 1157 (1988)  
*Meyer v. Grant*, 486 U.S. 414, 108 S. Ct. 1886 (1988)  
*Perry Educ. Ass'n. v. Perry Local Educators' Ass'n.*, 460 Us. 37, 103 5.t. 948 (1983)  
*Chiu v. Plano Indep. Sch. Dist.*, 339 F.3d 273 (5th Cir. 2003)

Policy adopted: January 14, 2009

ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut

## **Community Relations**

### **Communications with the Public**

#### **Responsibilities of Board Members and School Personnel**

It is the responsibility of each Board member, as well as each employee of the district, to exercise care when answering questions about the public schools. Individuals should answer questions only when they have full and complete understanding of the point about which they have been asked. If the employee or Board member is not prepared to answer accurately and fully, he/she should refer the inquirer to a staff member who would have the appropriate information.

All school personnel and Board members are encouraged to be informed on Board of Education policy and school policies and programs in order that they may better advance public understanding of the schools.

#### **Staff Participation In Community Activities**

All staff members are encouraged to support and to volunteer their services to various community organizations.

(cf. 1150 - Public Press, Radio & Television)

(cf. 4118.2 - Professional Responsibilities)

(cf. 4118.21 - Academic Freedom)

## Community Relations

### Summary of Negotiations Activities

The Board of Education believes it is in the best interest of the community to be kept informed about the contractual relationships between the Board and its employee groups.

Therefore, the Board of Education shall prepare a summary report following all negotiations of contracts with teachers and non-certified personnel bargaining units. Said summary report shall be presented to the Selectman and Board of Finance and made available to the general public within two months of the completion of the negotiations process.

Legal Reference: Connecticut General Statutes  
10-153d Meeting between board of education and fiscal authority required.  
Duty to negotiate. Procedure if legislative body rejects contract.  
10-153e Prohibited practices of employees, employers and representatives.  
Hearing before State Board of Labor Relations. Appeal. Penalty.  
10-153f Mediation and arbitration of disagreements

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ANDOVER PUBLIC SCHOOLS  
Andover, Connecticut